

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET

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### PUBLIC SAFETY COMMITTEE

Tom De Wane, Chair

Andy Nicholson, Vice Chair

Dave Kaster, Tim Carpenter, Patrick Buckley

### **PUBLIC SAFETY COMMITTEE**

**Wednesday, November 2, 2011**

**5:30 p.m.**

**Room 200, Northern Building**

**305 E. Walnut Street**

### **\*\*PLEASE BRING BUDGET BOOK\* (COMBINED BUDGET & REGULAR MEETING)**

- I. Call meeting to order.
  - II. Approve/modify agenda.
  - III. Approve/modify minutes of October 5, 2010.
1. Review minutes & reports of:
    - a. Emergency Medical Services Council (September 14, 2011).

### **\*\*BUDGET REVIEW\*\***

#### **REVIEW OF 2012 DEPARTMENT BUDGETS**

2. **Circuit Courts/Clerk of Courts:** Review of 2012 department budget.
3. **District Attorney:** Review of 2012 department budget.
4. **Medical Examiner:** Review of 2012 department budget.
5. **Public Safety Communications:** Review of 2012 department budget.
6. **Sheriff:** Review of 2012 department budget.
  - a. Resolution re: Approving New or Deleted Positions during the 2012 Budget Process. (Sheriff).

### **NON-BUDGET ITEMS**

#### **Communications**

7. Communication from Supervisor Buckley re: Discontinue alarm permits and fees for business and residential alarm users. *Motion at October 5, 2011 Public Safety: To hold until the budget meeting.*

### **Circuit Courts**

8. Budget Status Financial Report for September, 2011.
9. Quarterly Report of Brown Co. Security/Incident Review Committee – October 3, 2011.

### **Clerk of Courts**

10. Budget Status Financial Report for September, 2011.

### **District Attorney**

11. Monthly Drug Criminal Complaint Numbers.

### **Public Safety Communications**

12. Budget Status Financial Report for September, 2011.
13. Director's Report.

### **Sheriff**

14. Budget Status Financial Report for September, 2011.
15. Key Factor Reports and Jail Average Daily Population by Month and Type for the Calendar Year 2011.
16. Budget Adjustment Request (11-132): Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund).
17. Budget Adjustment Request (11-134): Increase in expenses with offsetting increase in revenue.
18. Courthouse Weapons Screening.
19. Resolution re: 2012 County-Tribal Law Enforcement Grant.
20. Resolution re: Change in Table of Organization Sheriff's Department Records Specialist (Electronic Monitoring).
21. Director's Report.
22. A Closed Session pursuant to Wis. Stats. § 19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Fraud Investigations)

### **Emergency Government** No agenda items

### **Medical Examiner** No agenda items

### **Other**

23. Audit of bills.
24. Such other matters as authorized by law.

Tom De Wane, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY**  
**PUBLIC SAFETY COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Public Safety Committee** was held on Wednesday, October 5, 2011 in Room 200, Northern Building, 305 East Walnut Street, Green Bay, Wisconsin

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**Present:** Tom De Wane, Dave Kaster, Pat Buckley, Andy Nicholson, Tim Carpenter  
**Also Present:** Supervisor Vander Leest, Troy Streckenbach, Brian Shoup, Susan Tilot, John Gossage, Beth Rodgers, Jenny Hoffman, Keith Deneys, Darlene Marcelle, Sandy Juno, Karl Fleury, Media

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**I. Call Meeting to Order**

The meeting was called to order by Chair De Wane at 5:30 p.m.

**II. Approve/Modify Agenda**

Motion made by Supervisor Kaster, seconded by Supervisor Buckley to move Items 8 and 10 to the Sheriff's Department portion of the agenda and move the Public Safety Communications items to follow the District Attorney portion of the agenda. Vote taken.

**MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of September 7, 2011**

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to approve. Vote taken.

**MOTION CARRIED UNANIMOUSLY**

**1. Review of minutes:**

- a. Fire Investigation Task Force General Membership (June 23, 2011).

Motion made by Supervisor Buckley, seconded by Supervisor Kaster to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Communications:**

- 2. Communication from Supervisor Buckley re: Discontinue alarm permits and fees for business and residential alarm users. *Referred back to committee as per the County Board on 9/21/2011.***

County Clerk Darlene Marcelle and Chief Deputy Clerk Sandy Juno provided the Committee with information regarding alarm permits. Marcelle distributed a copy of Chapter 30 of the Brown County Code which pertains to alarm permits, a copy of which is attached. Marcelle stated that when someone comes into her office for a permit, her staff gathers the information from the applicant, enters the information into their system and then transfers it to the Sheriff's Department to be utilized by them as well as the 911 Center.

Marcelle projected income of \$18,750 from alarm permits in 2012 which is derived from the estimated issuance of 625 permits. She also noted that if permits were eliminated, the County Board would have to be prepared to put that amount back into the budget and on the levy. The permit fee of \$30.00 for 2012 is based on a study done by Internal Auditor Sara Perrizo in 2010.

Marcelle felt that the alarm permits benefit all involved and stated that the users have indicated they appreciate the information being collected as they feel this is a safeguard for them.

*Supervisor Carpenter arrived at 5:37 p.m.*

Supervisor Buckley stated that this communication is the result of concern of supervisors as to the number of fees and taxes charged to local businesses. He stated that in many instances the County does not find out a business even has an alarm until the alarm goes off and therefore permits are not easily enforceable. He questioned whether the amount of time spent processing alarm permits is worth the \$30.00 fee. Buckley was also of the opinion that if the alarm permit process is simply to collect information, there are several other avenues that could be used to obtain the same information, such as through the Health Department who collects information for new businesses.

Marcelle wished to add that alarm permits pertain to both residences and businesses and further stated that residential permits make up the larger portion of permits issued. She also stated that residents are happy to submit the requested information.

Buckley stated that when alarm permits were originally enacted, one of the selling points was the response by law enforcement which routinely involved red lights and sirens. However, his understanding now is that most departments do not respond with lights and sirens unless there is confirmation that there is a burglary in progress. Buckley went on to say that the other part of the alarm permit problem is that after the first alarm call, there is a charge for subsequent calls to the same address. He acknowledged that there are problem businesses that have faulty alarm systems, however, he noted that once a call is received and goes to the communication center, there is no way to cancel it, even if the business owner knows it is a false alarm and then there is still a charge for responding. He stated that both from a residential and business standpoint, if a building is broken into and there is no alarm system, there is no charge for law enforcement to respond. However, if there is an alarm, then there is a fee for law enforcement to respond. He felt that this is penalizing the people and businesses who are being proactive in keeping crime out of their homes or businesses. Buckley also felt that alarm companies could take the responsibility of submitting the appropriate information to the appropriate officials.

Supervisor Kaster asked what happens if a business or individual has an alarm, but does not get a permit. Marcelle responded that the Sheriff's Department would then instruct the individual or business by letter to obtain a permit. Sheriff's Department Captain Keith Deneys stated that there is a provision in the ordinance whereby a company or individual could be fined for not having a permit, however typically the letter elicits compliance. Kaster also asked how many residents compared to businesses apply for permits. Chief Deputy Clerk Sandy Juno estimated that approximately 2/3 of permits issued are for residences and 1/3 are for businesses.

Supervisor Carpenter questioned if the permit fee is charged every year, even if there is no change in information and no false alarms have occurred. Marcelle stated that the fee is charged annually and many times there is information that needs to be changed or updated. Carpenter asked for an estimate of how many forms are turned back in with updated or changed information and Juno stated that her best guess would be that 7 out of 10 have changed or updated information.

Chair De Wane felt that before anything is done with regard to this issue, a study should be conducted. Buckley felt that one way to get a study moving would be to discontinue the alarm permits and Kaster suggested that an appropriate completion date for a study be spelled out.

*Supervisor Nicholson arrived at 6:05 p.m.*

Marcelle reiterated she felt the service they provide is worthwhile and important and they are charging a fair price for the service and asked the Committee to approve the continuation of following the County Code in issuing alarm permits.

Carpenter stated that the annual fee is for gathering updated information. He could justify charging \$30.00 for the initial permit, but he struggles with the recurring \$30.00 every year just to update a portion of the information. He did not feel that the fee and permits should be eliminated completely as the information that is obtained through the process is valuable, however, he felt that a \$30.00 one-time fee and then a \$10.00 fee from there forward would make more sense and would encourage people to keep their information current for the Sheriff's Department.

Supervisor Vander Leest stated that with the number of false alarms in Brown County, it would seem necessary to have the information on file to assist the Sheriff's Department. He suggested that the Committee revisit this at the next meeting with a plan, especially since there would be a fiscal impact in eliminating the permits.

Deneys stated that approximately \$1,000 - \$1,500 is collected annually for responding to multiple false alarms. For a first false alarm, a warning letter is sent, the second false alarm results in a charge of \$25.00, third false alarm results in a charge of \$50.00 and fourth and all subsequent false alarms incur a charge of \$100.

**Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to hold until the budget meeting. Vote taken. MOTION CARRIED UNANIMOUSLY**

**District Attorney:**

**3. Monthly Drug Criminal Complaint Numbers.**

Susan Tilot of the District Attorney's Office provided the Committee with updated drug criminal complaint numbers, a copy of which is attached.

**Motion made by Supervisor Nicholson, seconded by Supervisor Buckley to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Buckley, seconded by Supervisor Kaster to take Items 10 and 11 at this time. Vote taken. MOTION CARRIED UNANIMOUSLY**

**10. Resolution re: To request the WI Legislature to direct State Anti-Fraud Funding to Counties.**

Supervisor Vander Leest stated that this item is to ask the State to direct money towards the counties instead of hiring 19 anti-fraud investigators. He felt Brown County does a good job in fighting fraud with regard to different social programs and opined that Brown County should receive the funding versus having the State create anti-fraud investigation positions.

**Motion made by Supervisor Kaster, seconded by Supervisor Buckley to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

11. A Closed Session pursuant to Wis. Stats. §19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems, or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. (Fraud Investigations)

Motion made by Supervisor Carpenter, seconded by Supervisor Buckley to enter into closed session at 6:24 p.m. Vote taken.

Ayes: De Wane, Buckley, Carpenter, Kaster;

Nays: Nicholson

**MOTION CARRIED UNANIMOUSLY**

Roll Call: Present – De Wane, Buckley, Carpenter, Kaster, Nicholson

Motion made by Supervisor Kaster, seconded by Supervisor Carpenter to return to regular order of business at 6:40 p.m. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Roll Call: Present – De Wane, Carpenter, Kaster, Nicholson

Excused – Buckley

**Public Safety Communications:**

7. Budget Status Financial Report of August, 2011.

Motion made by Supervisor Nicholson, seconded by Supervisor Carpenter to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

9. Director's Report.

Public Safety Communications Director Karl Fleury stated that there are two new employees starting on October 18, 2011 and there will be a welcome ceremony at 9:00 a.m. on that day and all Supervisors are invited to attend. There will also be two additional new employees starting on November 9, 2011.

Fleury also reported that the radio project is proceeding on schedule.

Motion made by Supervisor Carpenter, seconded by Supervisor Nicholson to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Sheriff:**

4. Budget Status Financial Report for August, 2011.

Motion made by Supervisor Nicholson, seconded by Supervisor Carpenter to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

5. Key Factor Reports and Jail Average Daily Population by Month and Type for the Calendar Year 2011.

Sheriff Gossage stated that currently the jail is at 87% capacity. As of today, there are 25 federal inmates which is more than they budgeted for. As a result, revenue from boarding federal inmates will exceed the budgeted amount by approximately \$168,000. They also have 73 inmates on the electronic monitoring system which helps alleviate jail overcrowding. Gossage

further reported that his correctional staff closed kilo pod and this resulted in savings of approximately \$700,000 in overtime last year.

**Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**6. Sheriff's Report.**

Sheriff Gossage stated that there had recently been a site visit with regard to the jail fencing project. Bids for the project are due by October 12, 2011 and a decision as to a contractor will then be made by the Purchasing Department. Gossage stated that there may need to be a special meeting to approve a bid to allow the contractor to drill holes before winter. Chair De Wane asked Gossage if he had spoken with the County Executive with regard to the miscalculations of the previous amount budgeted for this project. Gossage stated that he had spoken with Facilities Director Bill Dowell with regard to this and Dowell is aware of the oversight and has found \$15,000 from the Facilities budget to help cover the overage and is continuing to look for more available funds.

Gossage continued his report by stating that the total cost incurred for the September 8 Return to Football event was \$22,457 which is being reimbursed to the Sheriff's Department by the NFL. He also stated that the Sheriff's Department had received reimbursement of \$18,228 for the security provided at the State Capitol protests earlier in the year.

**Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**8. Discuss the recommendations of the Brown County Circuit Court Security Committee for the Sheriff to explore the concept(s) of limited access and weapons screening at the Brown County Courthouse.**

Sheriff Gossage stated that the Brown County Circuit Court Security Committee brought up the issue in 2002 of whether or not there should be controlled access to the courthouse and whether there should be weapons screening. It was his understanding that an extensive study had been done to ascertain the cost of implementing security procedures, however the County Board then said they would not fund the project. The Circuit Court Security Committee then suggested this be presented to the Public Safety Committee to see if there would be any option to fund a security project before spending funds on a study. Chair De Wane felt this was something that should be looked into in light of the fact that things have changed since 2002 and he felt a study should be done.

Supervisor Nicholson asked how the new concealed carry law would affect the courthouse and Gossage stated that this law is not applicable to the courthouse or law enforcement buildings. Gossage went on to say that the problem would be with assaultive behavior and the potential of volatility in the courthouse that occurs in different situations such as in family court, parental rights denial, or persons seeking vengeance. He also stated that courthouse security does a great job of looking at different threats and noted that in high profile cases the megatrometers are used outside a courtroom with the Judge's permission. They also look at behavior being exhibited by persons walking through the courthouse with the closed circuit camera system. Gossage stated that he felt that what is predictable is preventable, however, he noted that since the County Board is the fiscal agent of the County, this would be dependent on the County Board for allocation of funds.

Deneys stated that the 2002 study involved creating entrances on the north and south sides of the courthouse and screening at those locations. The estimate for that was \$180,000 - \$200,000 for the retrofitting and equipment purchase. He also stated that a megatrometer runs about \$4,000 and an x ray machine similar to what is used at an airport is approximately \$24,000. Deneys stated the impact of restructuring the courthouse to accommodate these things would also have to be considered as well as manpower issues for personnel to man the screening stations. Deneys also pointed out that the courthouse is an historical building and an extensive study would be necessary to ensure protection of the historical integrity of the building.

**Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to pursue controlled environment at the Brown County Courthouse and bring back different options and financial impact. Vote taken. MOTION CARRIED UNANIMOUSLY**

Kaster asked what the general consensus of the Board was when the study was conducted in 2002. Deneys stated that the study was brought forward at the Public Safety Committee and did not advance beyond the committee level. Kaster stated that he would definitely be interested in seeing a study as he understands that there are many things that occur in the courthouse that make emotions run high and could be conducive to violence.

Supervisor Carpenter asked if this is being brought back to the Committee due to the concealed carry law and whether this has increased an interest in having security in the courthouse. It is his belief that the concealed carry law will not be an issue at the courthouse since the courthouse is exempt. Carpenter struggled with why they would try to spend money at this point for a study if the concealed carry law is not an issue. Gossage provided more background and stated that courthouse security was always an agenda item at Public Safety similar to the key factor and jail reports that appear on the agenda. After nine years on the agenda, the courthouse security item was taken off the agenda when nothing was done. They then decided to get Public Safety's input to see if this should advance.

Supervisor Kaster asked if the Committee could see the first study and questioned how much might have changed. Gossage answered that we are now dealing with more emotionally disturbed people so there is a higher propensity for violence, whether it be on the street or in the courthouse. Gossage stated that he would be happy to provide the Committee with the information from the 2002 study and correlate it to current rates and also take a look at what staffing issues would be. Kaster stated he would like to just look at the old study before anything else is done.

**Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to withdraw previous motion. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Nicholson, seconded by Supervisor Carpenter to review the 2002 study regarding courthouse security. Vote taken. MOTION CARRIED UNANIMOUSLY**

**12. Circuit Courts, Commissioners, Probate – Budget Status Financial Report for August, 2011.**

**Motion made by Supervisor Carpenter, seconded by Supervisor Nicholson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Clerk of Courts – No agenda items.**



**Medical Examination – No agenda items**

**Other**

**13. Audit of bills.**

Motion made by Supervisor Nicholson, seconded by Supervisor Kaster to pay. Vote taken.

**MOTION CARRIED UNANIMOUSLY**

**14. Such other matters as authorized by law.**

Motion made by Supervisor Carpenter, seconded by Supervisor Nicholson to adjourn at 7:05 p.m. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

**COUNTY CLERK**

NOTICE OF REQUIREMENT BROWN COUNTY CODE - CHAPTER 30.03

View at [www.co.brown.wi.us](http://www.co.brown.wi.us)*Elected Officials* link, *County Clerk* link, *Code of Ordinances* link

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**DARLENE K. MARCELLE**

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COUNTY CLERK

**COMMERCIAL AND RESIDENTIAL  
EMERGENCY ALARM PERMITS  
2011 Annual Fee - \$28 per Permit**

*Alarms Located in the following municipalities must apply with Brown County-*

**Villages:** Denmark, Hobart, Pulaski, Suamico, and Wrightstown

**Towns:** Eaton, Glenmore, Green Bay, Holland, Humboldt,  
Lawrence, Ledgeview, Morrison, New Denmark, Pittsfield, Rockland,  
Scott, and Wrightstown

1. A separate application is required for each type of Burglar Alarm System installed on the property.
2. Complete the Alarm Permit Application(s) in blue or black ink. If no information is available, rather than leave the spaces blank, indicate "None" or "Not Available".
3. Enclose a check made payable to the Brown County Clerk for the total amount due (\$28.00 per permit).
4. Return the Alarm Permit Application(s) and check to the Brown County Clerk's Office, P.O. Box 23600, Green Bay, WI 54305-3600.
5. Upon receipt of your application and check, your Alarm Permit(s) and Application Confirmation Sheet(s) will be sent to the address of the contact person listed on the application.
6. The Brown County Sheriff's Department will retain a duplicate copy of the Application Confirmation Sheet.
7. Please notify the Brown County Clerk's Office whenever information changes so that the Sheriff's Department has accurate information when responding to alarms.

***Alarms located in these municipalities, please contact the following:***

<b>City of Green Bay:</b> Green Bay Police Department 307 South Adams St Green Bay, WI 54301 1. Tim Wickman 920-448-3171 2. Mike Erickson 920-448-3260 <a href="http://www.gbpolice.org">www.gbpolice.org</a> (alarm information) <a href="mailto:crimeprevention@ci.green-bay.wi.us">crimeprevention@ci.green-bay.wi.us</a> (alarm questions)	<b>Village of Allouez:</b> <b>Debbie Baenen</b> Allouez Village Clerk 1900 Libal St Green Bay, WI 54301 920-448-2800	<b>Village of Howard:</b> 2456 Glendale Ave. Green Bay, WI 54313 Ed Janke: 920-434-4666
<b>City of De Pere:</b> Debbie Zierson De Pere Police Department 325 S. Broadway Street De Pere, WI 54115 920-339-4080	<b>Village of Ashwaubenon:</b> Dawn Collins Ashwaubenon Village Clerk 2155 Holmgren Way Green Bay WI 54304-4605 920-492-2302	<b>Village of Bellevue:</b> Karen Simons Clerk/Treasurer 2828 Allouez Ave Green Bay, WI 54311 920-468-5225

## **Alarm System Definitions:**

**Burglar** – burglar alarm system means an alarm system signaling an entry or attempted entry into the area protected by the system *per Brown County Code 30.03(2)(f)* .

**Automatic** – automatic dialing device means an alarm system which automatically sends over regular telephone lines, by direct connection or otherwise, a pre-recorded voice message or coded signal indicating the existence of the emergency situation that the alarm system is designed to detect *per Brown County Code 30.03(2)(e)* .

**Manual Hold Up** – hold up alarm system means an alarm system in which the signal transmission is initiated by the action of the robber or employee of the protected premises *per Brown County Code 30.03(2)(l)* .

## **Terminating Point of the Alarm System Definitions:**

**Answering Service** – answering service means a telephone answering service providing the service of receiving, on a continuous basis through trained employees, emergency signals from alarm systems and, thereafter, immediately relaying the message by live voice to the communication center of the Brown County Sheriff's Department *per Brown County Code 30.03(2)(d)* .

**Direct Connection** – direct connection means a telephone line leading directly from a central station to the communication center of the Sheriff's Department used only to report emergency signals on a person-to-person basis *per Brown County Code 30.03(2)(k)* .

**Proprietary System** – proprietary system means an alarm system sounding and/or recording alarm and supervisory signals at a control center located within the protected premises, the control center being under the supervision of the proprietor of the protected premises *per Brown County Code 30.03(2)(p)* .

**Central Station** – central station system means a system in which the operator of electrical protection circuits and devices are signaled automatically to, recorded in, maintained and supervised from a central station having trained operators and/or guards in attendance at all times *per Brown County Code 30.03(2)(h)* .

**Local** – local alarm means a signaling system which, when activated, causes an audible and/or visual signaling device to be activated in or on the premises within which the system is installed *per Brown County Code 30.03(2)(n)* .

**BROWN COUNTY EMERGENCY ALARM SYSTEMS  
NEW ALARM USER PERMIT APPLICATION**

**BUSINESS NAME:** \_\_\_\_\_

**APPLICANT'S OR MAIN CONTACT'S NAME (Last/First/Middle):** \_\_\_\_\_

**ADDRESS (Street/City/State/Zip):** \_\_\_\_\_

**TELEPHONE NUMBER(S)** \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

**ALARM SYSTEM:** Indicate below the type of alarm system. Do not include fire, temperature, or humidity systems.  
Please note that a separate application is required for each alarm systems installed.

1) Alarm System: \_\_\_\_\_ Burglar \_\_\_\_\_ Automatic \_\_\_\_\_ Manual Hold-Up

2) Alarm Classification Type: \_\_\_\_\_ Residential (Private living quarters) \_\_\_\_\_ Commercial (Business)

**ALARM LOCATION: MUNICIPALITY (Check One)** \_\_\_\_\_ Village or \_\_\_\_\_ Town of \_\_\_\_\_

**Address (Street/City/State/Zip):** \_\_\_\_\_

**Phone Number(s)** \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

1) **TERMINATING POINT OF SYSTEM (Check One):** \_\_\_\_\_ Answering Service \_\_\_\_\_ Direct Connection

\_\_\_\_\_ Proprietary System \_\_\_\_\_ Central Station \_\_\_\_\_ Local \_\_\_\_\_

2) **LAW ENFORCEMENT AGENCY RESPONDING TO ALARM:** \_\_\_\_\_ Brown County Sheriff's Department OR

Security Company Name \_\_\_\_\_

Business selling, installing, monitoring, inspecting and maintaining alarm \_\_\_\_\_

**RESPONDERS:** List two people that can be reached by the Brown County Sheriff's Department any time day or night who are authorized to respond to the alarm and to open the premises where the alarm system is installed.

1) **First Responder's Name (Last/First/Middle):** \_\_\_\_\_

**Address (Street/City/State/Zip )** \_\_\_\_\_

**Phone Number(s)** \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

2) **Second Responder's Name (Last/First/Middle):** \_\_\_\_\_

**Address (Street/City/State/Zip)** \_\_\_\_\_

**Phone Number(s)** \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

Please remit check made payable to: Brown County Clerk, P.O. Box 23600, Green Bay, WI 54305-3600

**I HEREBY CERTIFY THAT THE INFORMATION LISTED ABOVE IS TRUE AND CORRECT.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**\$ 28.00**

\_\_\_\_\_  
Fee

*Questions? Contact the County Clerk's Office at 920.448.4000*

**Assigned Permit NO.** \_\_\_\_\_

[illegible]

Defendant	Birth	Sex	Race	Address	Assigned	Number	Branch	Charges	Disposition
6 Kawata L Cole	1/20/1978	M	B	3010 W Spencer St #3 Anderson, WI 54914	Paukte	11CF1022	Altknon	Poss of THC (2nd Off)	
9 Jeremy R Whiting	7/23/1984	F	W	968 Wildard Dr #7 GB, WI 54304	Paukte	11CF1090	Altknon	Man/Dr THC	
19 Cynthia L Kraune	6/25/1980	F	W	503 S Ashland Ave (lower) GB, WI 54303	Beair	11CF1051	Altknon	Resist or Obstruct Officer, Poss Dupe Para, Poss THC (2nd Off)	
23 Morgan J Gillespie	8/6/1976	F	W	1590 Llac Lane GB, WI 54302	Beair	11CF1051	Altknon	Poss of Narcotic Dupe	
28 Sarah S Sawong	10/10/1991	F	A	851 Garden Court GB, WI 54303	Paukte	11CF1035	Altknon	Poss of THC, Poss Drug Para	
31 Daniel L Fleming	8/17/1988	M	B	903 Smith St #3 GB, WI 54302	Paukte	11CM1430	Altknon	Poss of THC, Bal Jumpsua-Madnesnor	
38 Kendrick L Johnson	4/01/1992	M	B	2867 Packardian Dr, GB, WI 54313	Beair	11CM1299	Altknon	Poss of THC, Poss of Controlled Sub	
44 Morgan J Gillespie	8/01/1976	F	W	1690 Llac Lane GB, WI 54302	Beair	11CM1374	Altknon	Poss of THC, Poss Dupe Para, Poss of Controlled Sub	
45 Alexan A Schmeel	8/25/1991	F	W	1690 Llac Lane GB, WI 54302	Beair	11CM1374	Altknon	Poss of THC, Poss Dupe Para	
46 Alexan A Schmeel	8/25/1991	F	W	1690 Llac Lane GB, WI 54302	Beair	11CM1374	Altknon	Poss of THC, Poss Dupe Para	
3 Christian O. Nibekker	10/28/1986	M	H	606 Panna Street GB, WI 54302	Paukte	11CF1005	Bachel	Man/Dr THC, Poss of Controlled Sub, Bal Jumpsua-Felny	
4 Chishen O. Pina	1/17/1978	M	H	426 S Webster #4 GB, WI 54301	Paukte	11CF1005	Bachel	Possession of Narcotic Dupe	
12 Kent P. Kaserneh	1/19/1955	M	W	1200 N Taylor St #119 GB, WI 54313	Ligops	11CF0596	Bachel	Poss of Cocaine (2nd+)	
14 Jacob N. Smith	7/27/1988	M	W	158 W Maple Ave #4 GB, WI 54303	Ligops	11CF1059	Bachel	Poss of THC (2nd Off), Battery, Disorderly Conduct	
19 Anthony J. Kasper	10/10/1988	M	W	2214 Imperial Ln #1 GB, WI 54302	Beair	11CF1002	Bachel	Poss without THC, Poss without/Dr Narcotics, Poss without/Dr Non-Narcotics, Poss without-Schedule IV Drugs, Maintain Drug Traffic Place	
22 Anna M. Beffuel	5/09/1992	F	W	630 S Madison St, GB, WI 54301	Beair	11CF1060	Bachel	Poss THC (2nd Off), Poss Drug Para	
24 Dana M. Beffuel	2/25/1977	F	W	630 S Madison St, GB, WI 54301	Beair	11CF1060	Bachel	Retail Theft-Intent Transfer, Poss Drug Para, Resist or Obstruct Officer	
35 Simone D. Diamond	9/57/1968	F	I	W1284 Redtail Dr, De Pere, WI 54115	Ligops	11CM1329	Bachel	Poss of THC, Poss of Controlled Sub	
39 Keenan J. DiefStuwer	4/7/1992	M	B	Unknown	Beair	11CM1318	Bachel	Chinita Damages to Property, Resist or Obstruct Officer	
42 Donalir R. Pena-Samanthio	7/17/1992	M	H	2025 Baten St, GB, WI 54302	Beair	11CM1407	Bachel	Poss of THC (2nd Off), Poss of Controlled Sub	
13 Dylan M. Crow	2/14/1991	M	H	1135 W Brewster St, GB, WI 54302	Ligops	11CF1407	Bachel	Poss of THC (2nd Off), Poss of Controlled Sub	
16 Enrique O. Estraz	11/15/1990	F	I	1135 W Brewster St, GB, WI 54302	Hammer	11CF1036	Hammer	Poss of THC (2nd Off), Poss of Controlled Sub	
17 Jhonatan P. Ochoa	11/15/1990	F	I	W538 Cecil Ave, GB, WI 54155	Beair	11CF1036	Hammer	Man/Dr THC, Poss of Controlled Sub, Poss without THC	
20 Jhonatan P. Ochoa	9/6/1991	M	I	W127 Wirz Ave, GB, WI 54304	Paukte	11CF1035	Hammer	Poss of THC	
34 Janaki K. Fondei	5/29/1993	M	B	6120 30th Ave Upper Kenasha, WI	Ligops	11CM1301	Hammer	Baling Jumpsua-Madnesnor	
37 Kaie L. Coed	10/4/1991	F	W	1114 N Buchanan St #7 GB, WI 54303	Ligops	11CM1328	Hammer	Poss of THC	
10 Henry D. Gutierrez Jr	1/17/1968	M	H	507 S Rakk St GB, WI 54303	Paukte	11CF1067	McKay	Poss of THC (2nd Off)	
20 Joseph C. Kummerer	12/17/1971	M	W	913 S Roosevelt St, GB, WI 54301	Beair	11CF1056	McKay	Poss of Narcotic Dupe, Bal Jumpsua-Madnesnor	
30 Darvaun L. Fleming	9/1/1960	L	B	803 Smith St #3 GB, WI 54302	Paukte	11CM1431	McKay	Poss of THC, Resist or Obstruct Officer	
1 Gustavo F. Cantu	3/23/1992	M	I	Unknown	Paukte	11CF0972	Wapack	Extradition-Arrest Prior to Recusition	
8 Brian Williams	10/4/1989	M	B	639 Elm St Antigo, WI 54609	Paukte	11CF1058	Wapack	Bal Jumpsua-Felny	
15 Johnny K. Sandona	6/7/1991	M	B	1116 Platin Way Ar G GB, WI 54204	Paukte	11CF0869	Wapack	Poss of THC (2nd Off), Poss of THC (2nd Off), Poss Drug Para, Possillegally Obtain Percopin	
18 Nathan R. Remolds	2/14/1975	M	W	3881 Hidden Valley Lane, WI 54301	Beair	11CF0869	Wapack	Poss of THC (2nd Off), Poss of THC (2nd Off), Poss Drug Para, Possillegally Obtain Percopin	
26 Eli Ann Remolds	6/24/1993	F	W	1109 Bacon St #4 GB, WI 54302	Beair	11CF1063	Wapack	Poss of THC (2nd Off), Poss of THC (2nd Off), Poss Drug Para, Possillegally Obtain Percopin	
40 Chyan A. McGuire	6/20/1992	F	W	511 S Huron St, GB, WI 54311	Ligops	11CM1348	Wapack	Intentionally Abuse Hazardous Sub	
41 Dylan J. Jacquet	10/8/1994	M	W	311 S Wall St, Denmark, WI 54208	Beair	11CM1354	Wapack	Intentionally Abuse Hazardous Sub	
43 Sierra E. Lessana	5/27/1993	F	I	1648 8th St #103 GB, WI 54303	Beair	11CM1319	Wapack	Poss of THC, Poss Drug Para, Poss of Controlled Sub, Poss Amphetamine/SD/Palochin, Poss Drug Para	
5 Andrew D. Seibna	1/7/1960	M	B	2175 Riverside Dr GB, WI 54313	Paukte	11CF1035	Zuidmuder	Poss without-THC, Poss of THC (2nd Off), Poss of Cocaine, Poss of THC, Poss Drug Para, Poss of Controlled Sub,	

**PROCEEDINGS OF THE BROWN COUNTY  
EMERGENCY MEDICAL SERVICES COUNCIL**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Emergency Medical Services (EMS) Council** was held on Wednesday, September 14, 2011 at the Village of Ashwaubenon Board Room – 2155 Holmgren Way, Green Bay, WI

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**Present:**      **Voting Members:** County Rescue - Chair Larry Ullmer, De Pere Fire – Robert Kiser, Green Bay Fire Department – Melissa Spielman, Allouez Fire Department – Neil Cameron, Community at Large – Dawn Wolfcale, Supervisor Carole Andrews.

**Non-Voting Members:** Medical Director - Ken Johnson MD, Aurora BayCare – Dawn Bester

**Excused:**      Aurora Bay Care – Chris Sorrells, MD, Aurora Bay Care – Steve Stroman, MD, Bellin – Paul Casey, MD

**Also Present:** Emergency Medical Solutions, LLC – Tim Nowak, Brown County Public Safety Communications – Shelly Nackers.

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1.      **Call Meeting to Order:**

The meeting was called to order by Chair Larry Ullmer at 1:32 p.m.

2.      **Approve/Modify Agenda:**

**Motion made by C. Andrews, seconded by R. Kiser to approve. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

3.      **Approve/Modify Minutes of May 18, 2011:**

**Motion made by R. Kiser, seconded by C. Andrews to approve. Vote taken.**  
**MOTION CARRIED UNANIMOUSLY**

*Although no motion was made, it was agreed at this time by those present to take Items 5, 6, 7 and 8 together.*

4.      **Concealed Carry Law Standard Operating Guidelines for EMS.**

Chair Larry Ullmer reported that he had reviewed a number of documents from several states regarding concealed carry protocols. From his review of these existing protocols, he ascertained that this is primarily a law enforcement issue. Ullmer stated that the protocols typically called for EMS to notify law enforcement if a weapon is found and make it a law enforcement issue to disarm the patient and secure the weapon. He did not believe, however, that this would be feasible in the local service area. Dr. Johnson stated that from conversations he had with

dispatch, he was informed that something of this nature would be considered a very low priority call for law enforcement to respond to.

Dr. Johnson stated that the other issue to be considered is how EMS would secure a weapon found on a patient. He felt this should be spelled out in a departmental policy as opposed to something in the operational plan or the protocols. Dr. Johnson stated that most hospitals already have policies in effect as to how to deal with a weapon found on a patient and typically that is that the weapon would be turned over to security and security would lock the weapon and the patient can have it back upon discharge. Dr. Johnson suggested that Ullmer speak with security departments at the hospitals to see what options there would be in the case of a weapon being found on a patient transported by rescue squad.

Dr. Johnson stated that he felt we could try to get some standard operating guidelines and policies together and then meet with hospital security. Robert Kiser stated that they are currently working on a policy and he would share that with this Subcommittee upon its completion.

**Motion made by C. Andrews, seconded by N. Cameron to refer to Trainings and Standards to work out some sample policies and then work out standard operating guidelines as draft policies and meet with hospital security. Vote taken. MOTION CARRIED UNANIMOUSLY**

Based on this motion, Dr. Johnson stated that he felt a Trainings and Standards meeting should be scheduled in 2 – 3 weeks to work on this.

**5. Update re: post resuscitation hypothermia protocol.**

Medical Director Ken Johnson stated that Items 5 and 7 go together and he reported that the hypothermia post resuscitation protocol was discussed at Trainings and Standards. A proposed protocol will be written and distributed to the group for comment within the next 60 days followed by training. The target start date would be January 1, 2012. The details would be that a 30ml/kg bolus of cold saline will be used along with ice packs on the neck and axilla. Post resuscitation therapeutic hypothermia treatment would extend to all pulseless rhythms with cardiac or suspected cardiac induced arrest. Dr. Johnson stated that they also discussed use of Versed-IM in the pediatric seizure protocol, adding occlusive dressings for the treatment of burn victims, and clarifying some of the alerts for stroke, trauma and MI or ST elevation into the radio reporting format.

Ullmer wished to add that the therapeutic hypothermia protocol is being written as a recommendation, not a required protocol and thus there will be no mandate that agencies will have to go out and purchase cooling units or spend budget dollars that they may not have, however, there is some possibility that this may become a national standard and a mandate on an AHA level in the future. Dr. Johnson confirmed that publications from AHA seem to be leaning that it will become the standard of care to do cooling, but it is not clear if it will become the standard of care to initiate cooling pre-hospital.

*Dr. Skip Heverly joined the meeting late and was advised by Dr. Johnson that the Committee had already discussed the post resuscitation hypothermia protocol and asked him if he wished to address this issue.*

Dr. Heverly advised the Committee that he had spoken with several ICU Directors who seemed to be very supportive of this; however they wanted to be sure that this was not being proposed for Level II trauma patients. Dr. Johnson stated that trauma was an exclusion criteria as were burns and pediatrics. The only one that Dr. Johnson is aware has been excluded in the national literature that he did not intend to exclude was pregnancy.

**6. Medical Director's Report.**

Dr. Johnson stated that in addition to working on the post resuscitation hypothermia protocol, he has been working with NWTC which is moving towards accreditation standards. They continue to work on the QA program and will be scheduling a meeting in this regard in the next month. In the meantime, he has been reviewing reports that he has received and will be returning some of them along with feedback on the current resuscitations.

**7. Training and Standards Work Group**

This item was covered in Number 5 above.

**8. Statewide Committees and Task Force – Reports.**

Dr. Johnson stated that for budgetary reasons, the last statewide EMS Board meeting working day was cancelled. The one before that was also cancelled and this board has now not met in 4 – 5 months. He also stated that there have been three member resignations. It was Dr. Johnson's opinion that this was probably due at least in part to frustration in that you go to the meetings, work on issues and come up with ideas, but then there is no money and/or personnel to implement the protocols and this becomes frustrating.

Dr. Johnson also reported that the State did send out an e mail earlier in the week clarifying what courses they will accept for critical care paramedic. They will now accept the Iowa course but they will not accept a program that is not competency based. They will accept the training but you cannot just take the test without showing the training. Neil Cameron asked if Dr. Johnson felt this was likely to change with the licensure changing. Dr. Johnson stated his opinion that that is politically unlikely. He felt that if the State were to go to the national scope of practice, then it would, and specifically what would happen would be that all of the services would have to decide to either run paramedics which would drop about 10 – 20 percent of the skills they can currently do, or they would have to train all of their paramedics up through the critical care level, although he does not believe that there are currently resources in the State to do that.



9. **Other Business.**

Dr. Johnson asked if anybody had implemented rescue pod in Brown County, but nobody had. He stated that he had recently read a study that failed to show a benefit.

Ullmer stated that he is coming to the end of his second year on this Subcommittee and elections will be discussed at the next meeting.

10. **Public Comment and Such Other Matters as Authorized by Law.**

None.

11. **Next Meeting – November 16, 2011 @ 1:30 p.m.**

12. **Adjourn.**

**Motion made R. Kiser, seconded by C. Andrews to adjourn at 2:26 p.m.  
Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully Submitted,

Therese Giannunzio  
Recording Secretary

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS**  
**DURING THE 2012 BUDGET PROCESS**  
**(Sheriff)**

WHEREAS, a New Position or Position Deletion Request was submitted by the Sheriff's Department during the 2012 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, Human Resources has reviewed the current classification and compensation plan for internal and external equity and has identified that the Chief Deputy position shows a discrepancy; and

WHEREAS, Human Resources recommends the reclassification of the Chief Deputy position from Grade 26, Step 5 to Grade 28, Step 5; and

WHEREAS, the Sheriff's Department recommends the deletion of (0.50) FTE Civil Process Clerk position.

Civil Process Clerk	(0.50)	Deletion
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NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2012 budget process be effective January 1, 2012.

ba

## **Budget Impact**

<b><u>Position Title</u></b>	<b><u>FTE</u></b>	<b><u>Addition/ Deletion</u></b>	<b><u>Salary</u></b>	<b><u>Fringe</u></b>	<b><u>Total</u></b>
Civil Process Clerk	(0.50)	Deletion	\$(18,457)	\$( 2,604)	\$( 21,061)
Reclassification:					
Chief Deputy, Grade 26, Step 5	(1.00)	Deletion	\$(82,989)	\$(22,333)	\$(105,322)
Chief Deputy, Grade 28, Step 5	1.00	Addition	\$ 89,151	\$ 23,991	\$ 113,142
<b>Total 2012 Budget Impact (Sheriff)</b>			<u>\$(12,295)</u>	<u>\$( 946)</u>	<u>\$( 13,241)</u>

This resolution does not require an appropriation from the General Fund because the changes are reflected in the 2012 budget.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Submitted by Human Resources. Final Draft Approved by Corporation Counsel.

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
MILLER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion:      Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

60

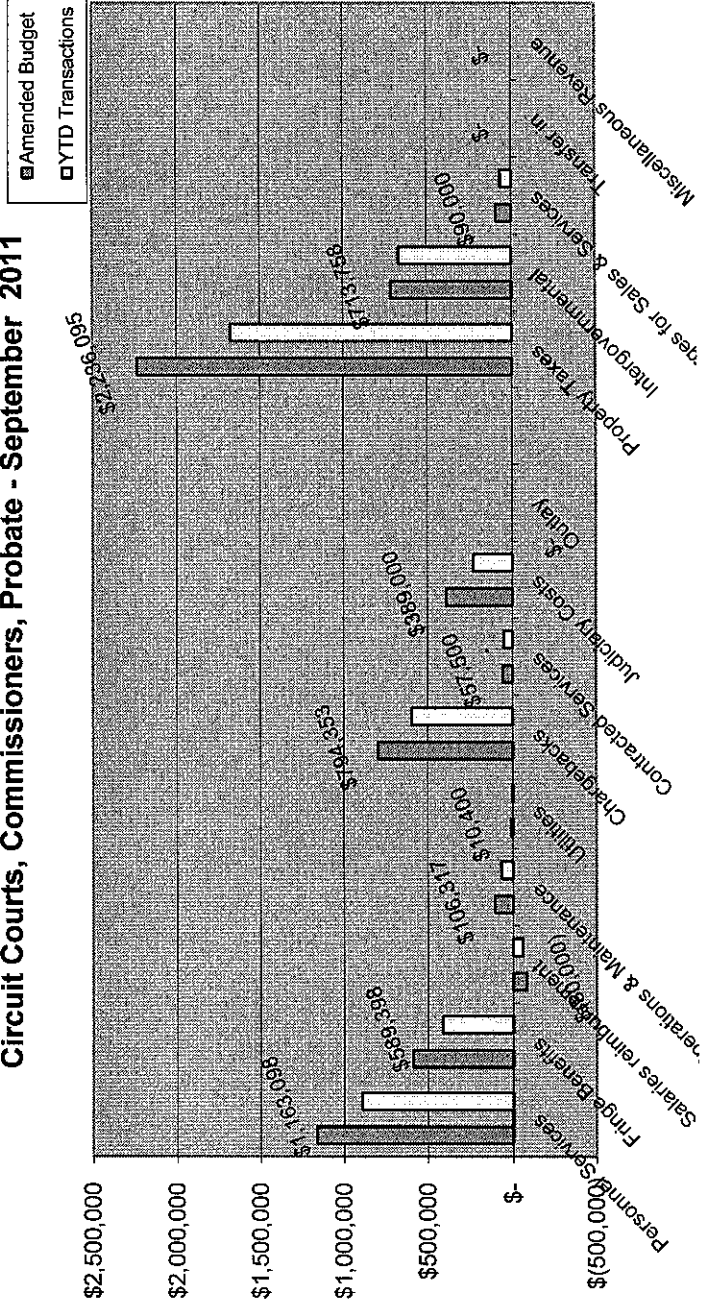
**Brown County**

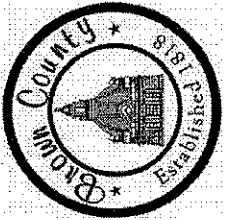
**Circuit Courts 1-8, Court Commissioners, Register in Probate**

**Budget Status Report - September 2011**

	Amended Budget	YTD Transactions
Personnel Services	\$ 1,163,098	\$ 893,669
Fringe Benefits	\$ 589,398	\$ 413,587
Salaries reimbursement	\$ (80,000)	\$ (56,402)
Operations & Maintenance	\$ 106,317	\$ 68,354
Utilities	\$ 10,400	\$ 3,803
Chargebacks	\$ 794,353	\$ 594,817
Contracted Services	\$ 57,500	\$ 50,359
Judiciary Costs	\$ 389,000	\$ 228,396
Outlay	\$ -	\$ -
Property Taxes	\$ 2,236,095	\$ 1,677,071
Intergovernmental	\$ 713,758	\$ 667,144
Charges for Sales & Services	\$ 90,000	\$ 61,639
Transfer in	\$ -	\$ -
Miscellaneous Revenue	\$ -	\$ -

**Circuit Courts, Commissioners, Probate - September 2011**





# Courts/Comm/Probate, September 2011 Budget Performance Report

Through 09/30/11  
Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>									
<b>REVENUE</b>									
Property taxes	2,236,095.00	.00	2,236,095.00	186,341.25	.00	1,677,071.25	559,023.75	75	2,257,656.00
Intergovernmental	713,758.00	.00	713,758.00	.00	.00	667,144.00	46,614.00	93	712,624.00
Licenses & permits	.00	.00	.00	.00	.00	.00	.00	+++	.00
Charges for sales and services	90,000.00	.00	90,000.00	6,625.39	.00	61,638.83	28,361.17	68	76,920.85
Miscellaneous revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer in	.00	30.00	30.00	.00	.00	.00	30.00	0	8,889.00
<b>REVENUE TOTALS</b>	<b>\$3,039,853.00</b>	<b>\$30.00</b>	<b>\$3,039,883.00</b>	<b>\$192,966.64</b>	<b>\$0.00</b>	<b>\$2,405,854.08</b>	<b>\$634,028.92</b>	<b>79%</b>	<b>\$3,056,089.85</b>
<b>EXPENSE</b>									
Personnel services	1,163,098.00	30.00	1,163,128.00	138,889.23	.00	893,669.42	269,458.58	77	1,155,963.66
Fringe benefits and taxes	589,398.00	.00	589,398.00	64,590.45	.00	413,587.26	175,810.74	70	520,308.75
Salaries reimbursement	(80,000.00)	.00	(80,000.00)	(7,679.32)	.00	(56,402.38)	(23,597.62)	71	(79,093.39)
Employee costs	.00	.00	.00	.00	.00	.00	.00	+++	.00
Operations and maintenance	106,317.00	.00	106,317.00	6,765.00	.00	68,354.14	37,962.86	64	108,426.56
Utilities	10,400.00	.00	10,400.00	168.39	.00	3,803.15	6,596.85	37	12,640.25
Chargebacks	794,353.00	.00	794,353.00	66,273.27	.00	594,816.82	199,536.18	75	827,244.09
Contracted services	57,500.00	.00	57,500.00	8,910.25	.00	50,358.99	7,141.01	88	56,474.70
Judiciary Costs	389,000.00	.00	389,000.00	14,921.42	.00	228,395.81	160,604.19	59	403,370.24
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>EXPENSE TOTALS</b>	<b>\$3,030,066.00</b>	<b>\$30.00</b>	<b>\$3,030,096.00</b>	<b>\$292,838.69</b>	<b>\$0.00</b>	<b>\$2,196,583.21</b>	<b>\$833,512.79</b>	<b>72%</b>	<b>\$3,005,334.86</b>
<b>Fund 100 - GF Totals</b>	<b>REVENUE TOTALS</b>	<b>EXPENSE TOTALS</b>							
	3,039,853.00	3,030,066.00							
	3,039,883.00	3,030,096.00							
	\$9,787.00	\$0.00	\$9,787.00	(\$99,872.05)	\$0.00	\$209,270.87	(\$199,483.87)		\$50,754.99
<b>Grand Totals</b>									
	3,039,853.00	30.00	3,039,883.00	192,966.64	.00	2,405,854.08	634,028.92	79	3,056,089.85
	3,030,066.00	30.00	3,030,096.00	292,838.69	.00	2,196,583.21	833,512.79	72	3,005,334.86
	\$9,787.00	\$0.00	(\$3,030,066.00)	(\$99,872.05)	\$0.00	\$209,270.87	(\$199,483.87)		\$50,754.99

# BROWN COUNTY CIRCUIT COURTS SECURITY COMMITTEE

Hon. Sue E. Bischel, Circuit Judge Br. #3  
Phoebe Mix, Court Commissioner  
Public Safety Committee  
James Queoff, Register in Probate  
Jeff Cano, First Assistant State Public Defender  
Karen Dorau, Victim Advocate  
Assistant to County Executive  
Bill Dowell, Director of Facilities

Jean M. Eckers, Administrative Assistant  
Lt. Ann Magestro, Court Services Supervisor  
Jason Beck, Clerk of Courts  
Larry Lasee, Assistant District Attorney  
Gary Wickert, Attorney at Law  
Ron Venci, Attorney at Law  
John Gossage, Sheriff


October 3, 2011

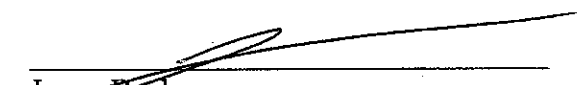
## QUARTERLY REPORT OF BROWN CO. SECURITY/INCIDENT REVIEW COMMITTEE


Six security reports were filed in the third quarter of 2011.

Date	Type of Report	Location	Action Taken	Agency Resolving
06-29-11 (report submitted on 7/5/11)	Criminal Damage to Property	First floor, holding cell #1	Juvenile Referral; incident report completed	Courthouse security
07-06-11	Threats-Disorderly Conduct	Br. 8	Incident report completed	Courthouse security
07-11-11	Verbal Harassment	First floor, CCA hallway	Incident report completed	Courthouse security
07-20-11	Suspicious Letter	Br. 4	Incident report completed	Courthouse security
09-23-11	Informational – verbally angry litigant	Br. 7, judicial assistant office & Br.7 ctrm.	Person of interest escorted from the building by security	Courthouse security
09-28-11	Violation of Restraining Order	First floor, CCA	Incident report completed; DA's Office Victim Witness Specialist assisted victim	Courthouse security

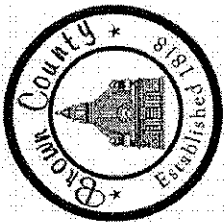
Respectfully submitted by Security Incident Review Committee,

  
Lt. Ann Magestro  
Court Security Supervisor

  
Jason Beck  
Clerk of Court

  
Jean M. Eckers  
Administrative Supervisor

CC: County Executive Troy Streckenbach  
Public Safety Committee Chair Thomas DeWane ✓  
Sheriff John Gossage



# Clerk of Courts, Month Ended 09/30/11

Through 09/30/11  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>									
<b>REVENUE</b>									
Property taxes	1,009,534.00	.00	1,009,534.00	84,127.83	.00	757,150.47	252,383.53	75	1,230,267.00
Intergovernmental	172,186.00	.00	172,186.00	.00	.00	162,595.50	9,590.50	94	174,102.50
Licenses & permits	1,000.00	.00	1,000.00	.00	.00	480.00	520.00	48	720.00
Fines and forfeitures	774,000.00	.00	774,000.00	41,706.05	.00	462,240.62	311,759.38	60	691,898.09
Charges for sales and services	1,058,250.00	.00	1,058,250.00	66,701.83	.00	787,027.44	271,222.56	74	1,025,802.74
Miscellaneous revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Interest & investment earnings	3,000.00	.00	3,000.00	1,122.82	.00	7,271.82	(4,271.82)	242	2,632.65
Transfer in	.00	.00	.00	.00	.00	.00	.00	+++	5,565.00
<b>REVENUE TOTALS</b>	<b>\$3,017,970.00</b>	<b>\$0.00</b>	<b>\$3,017,970.00</b>	<b>\$193,658.53</b>	<b>\$0.00</b>	<b>\$2,176,765.85</b>	<b>\$841,204.15</b>	<b>72%</b>	<b>\$3,130,987.98</b>
<b>EXPENSE</b>									
Personnel services	1,249,000.00	.00	1,249,000.00	147,014.47	.00	935,900.26	313,099.74	75	1,227,529.77
Fringe benefits and taxes	735,177.00	.00	735,177.00	84,012.35	.00	530,227.31	204,949.69	72	688,162.96
Salaries reimbursement	(30,000.00)	.00	(30,000.00)	(4,782.86)	.00	(31,742.53)	1,742.53	106	(41,199.42)
Operations and maintenance	91,065.00	.00	91,065.00	4,343.53	.00	64,692.78	26,372.22	71	95,996.88
Insurance costs	150.00	.00	150.00	.00	.00	142.25	7.75	95	.00
Utilities	5,000.00	.00	5,000.00	88.14	.00	823.00	4,177.00	16	6,123.34
Chargebacks	14,482.00	.00	14,482.00	1,242.32	.00	10,340.59	4,141.41	71	10,690.02
Contracted services	.00	.00	.00	.00	.00	.00	.00	+++	5,100.80
Judiciary Costs	953,096.00	.00	953,096.00	71,318.39	.00	623,574.39	329,521.61	65	850,378.32
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	281,000.00
<b>EXPENSE TOTALS</b>	<b>\$3,017,970.00</b>	<b>\$0.00</b>	<b>\$3,017,970.00</b>	<b>\$303,236.34</b>	<b>\$0.00</b>	<b>\$2,133,958.05</b>	<b>\$884,011.95</b>	<b>71%</b>	<b>\$3,123,782.67</b>
<b>Fund 100 - GF Totals</b>									
<b>REVENUE TOTALS</b>	<b>3,017,970.00</b>	<b>.00</b>	<b>3,017,970.00</b>	<b>193,658.53</b>	<b>.00</b>	<b>2,176,765.85</b>	<b>841,204.15</b>	<b>72</b>	<b>3,130,987.98</b>
<b>EXPENSE TOTALS</b>	<b>3,017,970.00</b>	<b>.00</b>	<b>3,017,970.00</b>	<b>303,236.34</b>	<b>.00</b>	<b>2,133,958.05</b>	<b>884,011.95</b>	<b>71</b>	<b>3,123,782.67</b>
<b>Fund 100 - GF Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$109,577.81)</b>	<b>\$0.00</b>	<b>\$42,807.80</b>	<b>(\$42,807.80)</b>		<b>\$7,205.31</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>3,017,970.00</b>	<b>.00</b>	<b>3,017,970.00</b>	<b>193,658.53</b>	<b>.00</b>	<b>2,176,765.85</b>	<b>841,204.15</b>	<b>72</b>	<b>3,130,987.98</b>
<b>EXPENSE TOTALS</b>	<b>3,017,970.00</b>	<b>.00</b>	<b>3,017,970.00</b>	<b>303,236.34</b>	<b>.00</b>	<b>2,133,958.05</b>	<b>884,011.95</b>	<b>71</b>	<b>3,123,782.67</b>
<b>Grand Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$3,017,970.00)</b>	<b>(\$109,577.81)</b>	<b>\$0.00</b>	<b>\$42,807.80</b>	<b>(\$42,807.80)</b>		<b>\$7,205.31</b>



Brown County

Clerk of Courts

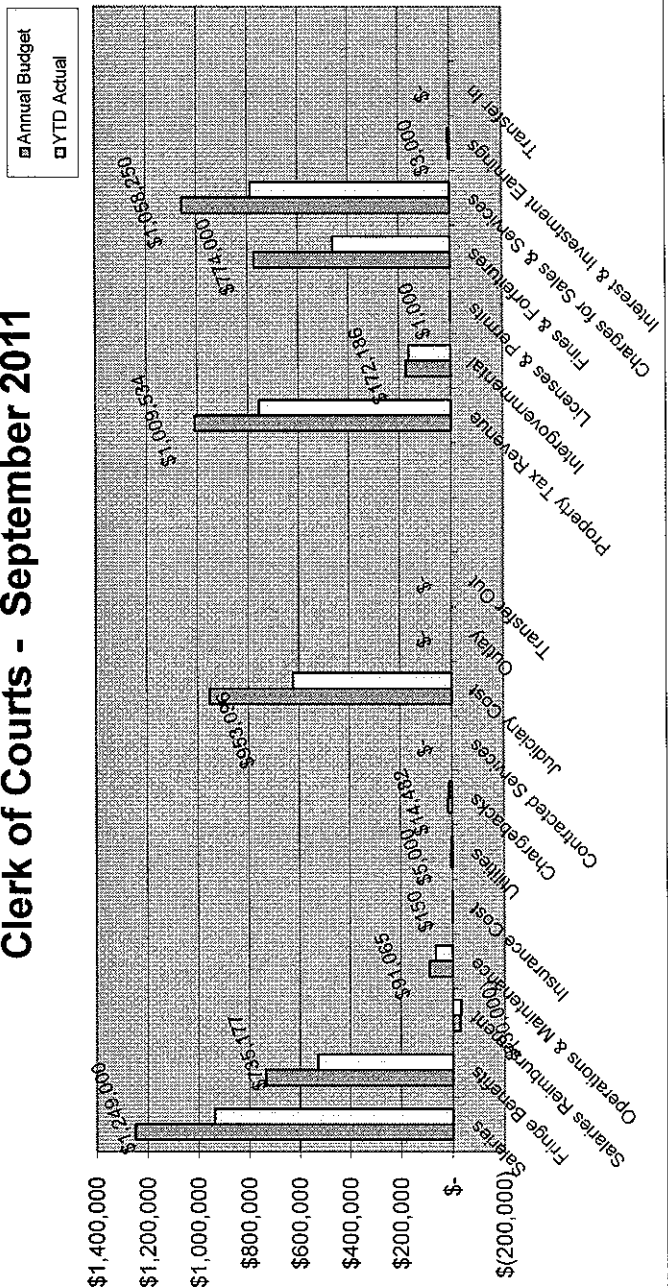
Budget Status Report

9/30/2011

	Annual Budget	YTD Actual
Salaries	\$ 1,249,000	\$ 935,900
Fringe Benefits	\$ 735,177	\$ 530,227
Salaries Reimbursement	\$ (30,000)	\$ (31,743)
Operations & Maintenance	\$ 91,065	\$ 64,693
Insurance Cost	\$ 150	\$ 142
Utilities	\$ 5,000	\$ 823
Chargebacks	\$ 14,482	\$ 10,341
Contracted Services	\$ -	\$ -
Judiciary Cost	\$ 953,096	\$ 623,574
Outlay	\$ -	\$ -
Transfer Out	\$ -	\$ -

Property Tax Revenue	\$ 1,009,534	\$ 757,150
Intergovernmental	\$ 172,186	\$ 162,596
Licenses & Permits	\$ 1,000	\$ 480
Fines & Forfeitures	\$ 774,000	\$ 462,241
Charges for Sales & Services	\$ 1,058,250	\$ 787,027
Interest & Investment Earnings	\$ 3,000	\$ 7,272
Transfer In	\$ -	\$ -

## Clerk of Courts - September 2011

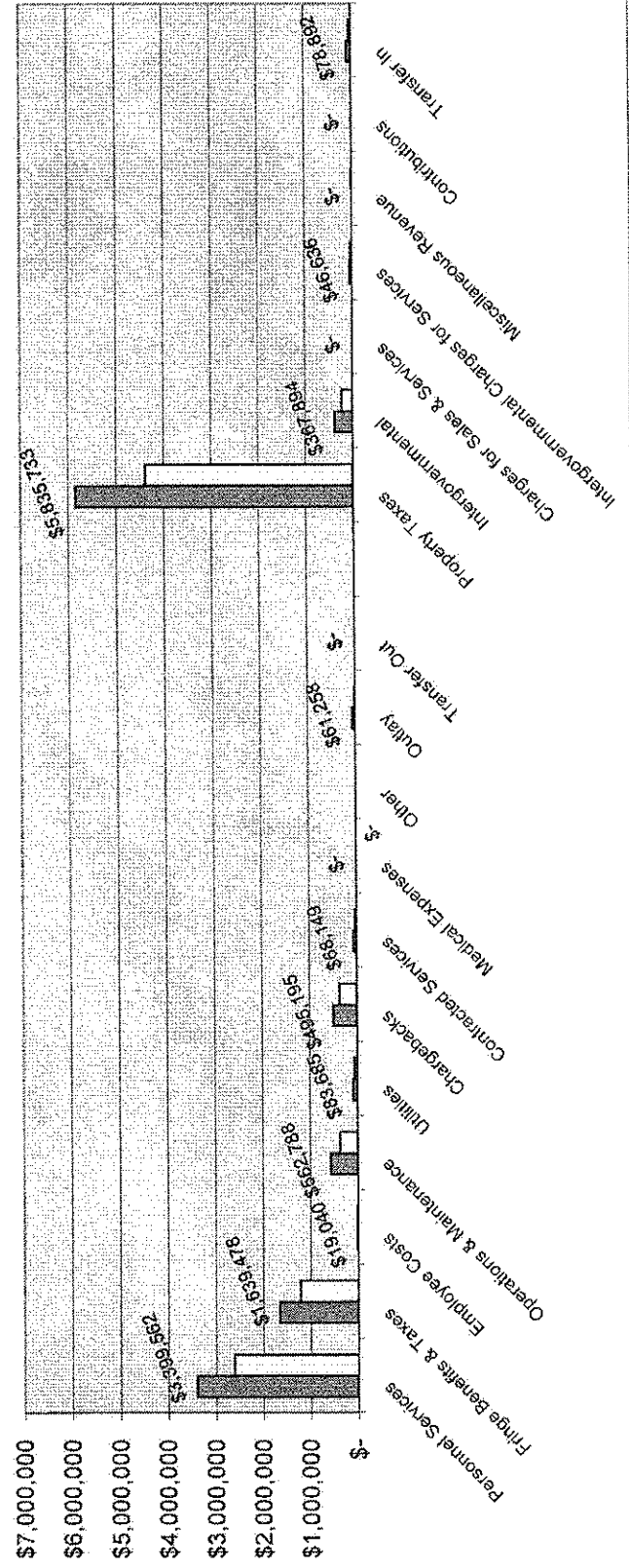


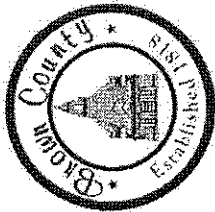
Defendant	Date of Birth	Sex	Race	Address	Attorney Assigned	Case Number	Branch #	Charges
5 Andrew L. Barnes	5/25/1993	M	B	Unknown	Liegeois	11CF1081	Atkinson	Theft-Movable Property-Special Facts (2 cts), Theft Movable Property <=\$2500
29 Kristopher J. Suster	8/29/1994	M	W	246 Glen Bay Rd. Denmark, WI 54208	Liegeois	11CF1164	Atkinson	Poss of THC (2nd Off)
32 Kaitia E. Werner	4/9/1988	F	W	549 Lincoln St. Seymour, WI 54165	Liegeois	11CF1184	Atkinson	Obtain Controlled Sub by Fraud (4cts)
36 Andrew L. Barnes	5/25/1993	M	B	1684 Badger St. GB 54303	Liegeois	11CM1461	Atkinson	Poss of THC, Poss Drug Para
40 Jessica L. Nichols	12/5/1988	F	B	805 Cherry St. GB 54301	Liegeois	11CM1486	Atkinson	Poss of THC
49 Karina E. Werner	4/9/1988	F	W	549 Lincoln St. Seymour, WI 54165	Liegeois	11CM1560	Atkinson	Poss Amphet/LSDP/Seiconin, Poss Drug Para, Bail Jumping-Misdemeanor (4cts)
10 Michael S. DeKeyser	7/18/1972	M	W	716 14th Ave. GB 54304	Pautzke	11CF1116	Atkinson	Bail Jumping-Felony
15 Ryan J. VandenHeuvel	12/10/1992	M	B	1827 Revere Trl De Pere, WI 54115	Pautzke	11CF1129	Atkinson	Poss of THC (2nd Off), Poss Drug Para
43 Tyler J. Fairchild	4/24/1993	M	W	1010 Coggins Ct GB 54313	Pautzke	11CM1518	Atkinson	Poss Drug Para, Poss of THC
44 Samantha J. Bresnahan	5/9/1990	F	W	1704 Loretta Ln GB 54302	Pautzke	11CM1527	Atkinson	Poss of THC
3 Luis J. Garcia	3/11/1988	M	H	3033 W Fullerton Ave. Chicago, IL 60647	Belair	11CF1079	Bischof	Man/Del THC (<=200g), Poss Drug Para
22 Donovan L. Wapoose	8/1/1992	M	J	N2095 Hickory St. Keshena, WI 54135	Belair	11CF1143	Bischof	Poss of Narcotic Drugs, Poss Drug Para
30 Evan W. Mass	5/2/1993	M	W	2405 Timberline Trl Woodstock, IL 60098	Belair	11CF1176	Bischof	Poss w/invent-THC (<=200g)
27 Chad M. VanStraten	7/27/1977	M	W	111 Hickory Circle GB 54301	Pautzke	11CF1152	Bischof	Man/Del Schedule I, II Narcotics, Man/Del Heroin (<3g), Theft-Movable Property <=\$2500, Poss Drug Para
20 Francisco Ayon	4/27/1990	M	H	1850 Oakland Ave. GB 54302	Belair	11CF1141	Hammer	Poss of Narcotic Drugs, Poss Drug Para
34 Daniel G. Scray	4/26/1980	M	W	1149 Chicago St. #2 GB 54302	Belair	11CM1447	Hammer	Bail Jumping-Misdemeanor
13 Barbara A. Lavolette	7/20/1968	F	W	337 Ridgeway Terrace GB 54301	Liegeois	11CF1123	Hammer	Theft-Movable Property >\$2500-\$5000
8 Michael J. Brunette	8/25/1986	M	W	522 Saratoga St. GB 54303	Pautzke	11CF1103	Hammer	Poss of Narcotic Drugs (2 cts) Poss Amphet/LSDP/Seiconin (2nd+), Bail Jumping-Misdemeanor
23 James J. Fink	6/10/1968	M	W	1128 Valley View Rd. GB 54304	Pautzke	11CF1148	Hammer	Man/Del Prescription Drug (5cts), Poss/Illegally Obtained Prescription
39 Matthew J. Scholler	2/27/1977	M	W	303 Center Ave. Adell, WI 53001	Pautzke	11CM1472	Hammer	Poss of THC, Poss Drug Para
21 Ziad A. Madi	1/25/1990	M	W	2021 Decker Ave. GB 54302	Belair	11CF1177	McKay	Poss of Narcotic Drugs, Poss w/invent-THC (<=200g), Maintain Drug Traffic Place, Poss of Electric Weapon, Poss of Switchblade Knife, Poss Drug Para
31 Todd W. Unsm	10/6/1970	M	W	1323 Barnard St. GB 54301	Belair	11CF1177	McKay	Man/Del THC (>200-1000g), Poss of THC, Poss Drug Para
42 Lisa Ann Farrow	6/27/1982	F	W	1636 Vernon Court #202 GB 54304	Liegeois	11CM1517	McKay	Poss Drug Para (2 cts)
45 Ronnese F. Williams	1/25/1982	F	B	1864 Keehan Lane GB 54311	Liegeois	11CM1530	McKay	Poss of THC
28 Clint H. Krenz	5/23/1979	M	W	2748 Viking Dr. #2C GB 54304	Pautzke	11CF1155	McKay	Poss of THC (2nd Off), Poss Drug Para, Poss Amphet/LSDP/Seiconin (2nd+)
35 Essan A. McGinnis	1/3/1981	M	U	242 Calumet St. Harvey, IL 60426	Pautzke	11CM1460	McKay	Disorderly Conduct, Resist/Obstruct Officer, Poss of THC
33 Tiarra M. Pagel	12/28/1992	F	W	1893 Riverside Dr. Apt A Suamico, WI 54173	Pautzke	11CM1456	McKay	Poss of THC
37 Ian M. Geurts	4/24/1994	M	W	1344 S Pine Tree Rd. De Pere, WI 54115	Pautzke	11CF1142	McKay	Man/Del THC (>200-1000g), Poss of THC, Poss Drug Para
47 Nicole L. Mommaerts	7/15/1988	F	W	1369 St. Claire St. GB 54301	Pautzke	11CM1546	McKay	Poss of THC, Poss Drug Para
24 Abdigani G. Raage	10/21/1982	M	B	1740 Western Ave. #20 GB 54303	Belair	11CF1149	Warpski	Poss w/invent/Del Non-Narcotics
25 Abdimalid Said	8/15/1975	M	B	2525 Harriet Ave. #304 Minneapolis, MN 55405	Belair	11CF1150	Warpski	Poss w/invent/Del Non-Narcotics
26 Hussein D. Salad	7/9/1981	M	B	2010 Memorial Dr. #109 GB 54313	Belair	11CF1151	Warpski	Poss w/invent/Del Non-Narcotics
6 Greg L. Brown	6/9/1981	M	W	1207 Day St. GB 54302	Liegeois	11CF1082	Warpski	2nd Degree Recklessly Endangering Safety, Disorderly Conduct
16 Richard M. Mahkmetas	1/8/1971	M	W	822 E Richmond St. #7 Shawano, WI 54166	Liegeois	11CF1131	Warpski	Poss w/invent-Cocaine (<1-5g)
48 Stephanie L. Kollman	11/7/1982	F	W	5387 Glynn Rd. Oconomowoc, WI 54153	Liegeois	11CM1555	Warpski	Poss of Controlled Sub, Poss Drug Para
11 Timothy P. Anbeau	10/3/1982	M	B	1003 Howard St. GB 54303	Pautzke	11CF1120	Warpski	Poss of THC (2nd Off), Poss Drug Para
14 Lucas L. Murphy	4/13/1990	M	W	2749 Dewey Decker Dr. GB 54313	Pautzke	11CF1128	Warpski	Poss of THC, Bail Jumping-Felony
17 Nicklaus A. Sivas	5/17/1977	M	W	1331 Bellevue St. #378 GB 54302	Pautzke	11CF1134	Warpski	Man/Del Schedule I, II Narcotics
18 Jeffrey L. Proski	3/1/1986	M	W	1704 Loretta Ln GB 54302	Pautzke	11CF1139	Warpski	Poss of THC (2nd Off)
38 Silvestre A. Fraire	12/31/1956	M	W	921 Reber St. Upper GB 54302	Pautzke	11CM1469	Warpski	Poss of THC, Poss Drug Para
4 Angel NMI Duarte Jr.	5/3/1988	M	H	455 Heyman St. GB 54302	Belair	11CF1080	Zuidmuller	Bail Jumping-Felony
7 Ramon L. Novoa	9/2/1985	M	H	311 N Oakland Ave. GB 54303	Belair	11CF1086	Zuidmuller	Man/Del THC (<=200g), Poss Drug Para, Bail Jumping-Felony (2 cts)
19 Bradley A. Fish	12/20/1990	M	I	2182 Garden Grove Lane GB 54311	Belair	11CF1140	Zuidmuller	Poss of Narcotic Drugs, Poss Drug Para, Poss Amphet/LSDP/Seiconin
46 Lee M. Valind	1/7/1985	M	W	515 S Quincey St. GB 54301	Belair	11CM1544	Zuidmuller	Resist/Obstruct Officer (2cts), Poss of Controlled Sub, Retail Theft-Intentionally Take (<=\$2500), Poss Drug Para
1 Ryan Weldon	7/19/1992	M	W	1984 Crimson Way De Pere, WI 54115	Pautzke	11CF1071	Zuidmuller	Man/Del THC (<=200g), Poss w/invent-THC (<=200g), Poss Drug Para
2 Andrew D. Siebers	1/7/1990	M	W	2175 Riverside Dr. GB 54313	Pautzke	11CF1076	Zuidmuller	Poss of THC (2nd Off)
9 Sean M. Skidmore	4/23/1985	M	W	1149 Eastman Ave. #6 GB 54302	Pautzke	11CF1107	Zuidmuller	Man/Del Cocaine (>1-5g), Man/Del THC (<=200g) (2cts)
12 David J. Steeno	5/8/1981	M	W	1237 Echo Lane GB 54304	Pautzke	11CF1121	Zuidmuller	Man/Del Heroin (<3g), Resist/Obstruct Officer, Poss of Narcotic Drugs, Poss Drug Para, Maintain Drug Traffic Place
41 Daniel David Gardipee	9/17/1991	M	W	1237 Echo Lane GB 54304	Pautzke	11CM1516	Zuidmuller	Poss Drug Para

Brown County  
Public Safety Communications  
Budget Status Report  
9/30/2011

	Annual Budget	YTD Actual
Personnel Services	\$ 3,399,562	\$ 2,610,138
Fringe Benefits & Taxes	\$ 1,639,478	\$ 1,207,155
Employee Costs	\$ 19,040	\$ 12,113
Operations & Maintenance	\$ 562,788	\$ 369,508
Utilities	\$ 83,685	\$ 57,441
Chargebacks	\$ 495,195	\$ 363,310
Contracted Services	\$ 68,149	\$ 36,026
Medical Expenses	\$ -	\$ -
Other	\$ -	\$ -
Outlay	\$ 61,258	\$ 8,336
Transfer Out	\$ -	\$ -
Property Taxes	\$ 5,835,733	\$ 4,376,800
Intergovernmental	\$ 367,894	\$ 222,362
Charges for Sales & Services	\$ -	\$ -
Intergovernmental Charges for Services	\$ 46,636	\$ 34,636
Miscellaneous Revenue	\$ -	\$ 3,402
Contributions	\$ -	\$ -
Transfer In	\$ 78,892	\$ 40,766

## Public Safety Communications - September 30, 2011





# Public Safety Summary-Ending 09/30/2011

Through 09/30/11  
Prior Fiscal Year Activity Included  
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
<b>Fund 100 - GF</b>									
<b>REVENUE</b>									
Property taxes	5,835,733.00	.00	5,835,733.00	486,311.08	.00	4,376,799.72	1,458,933.28	75	3,947,760.00
Intergovernmental	182,302.00	185,592.00	367,894.00	24,345.33	.00	222,362.13	145,531.87	60	175,811.66
Charges for sales and services	.00	.00	.00	.00	.00	.00	.00	+++	28.72
Intergovernmental charges for services	12,000.00	34,636.00	46,636.00	.00	.00	34,635.58	12,000.42	74	63,044.65
Miscellaneous revenue	.00	.00	.00	199.55	.00	3,402.25	(3,402.25)	+++	1,353.91
Contributions	.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer in	78,892.00	.00	78,892.00	4,394.64	.00	40,766.31	38,125.69	52	55.00
<b>REVENUE TOTALS</b>	<b>\$6,108,927.00</b>	<b>\$220,228.00</b>	<b>\$6,329,155.00</b>	<b>\$515,250.60</b>	<b>\$0.00</b>	<b>\$4,677,965.99</b>	<b>\$1,651,189.01</b>	<b>74%</b>	<b>\$4,188,053.94</b>
<b>EXPENSE</b>									
Personnel services	3,399,562.00	.00	3,399,562.00	401,812.70	.00	2,610,138.14	789,423.86	77	2,230,314.30
Fringe benefits and taxes	1,639,478.00	.00	1,639,478.00	182,335.48	.00	1,207,155.16	432,322.84	74	1,075,728.38
Employee costs	19,040.00	.00	19,040.00	2,453.14	.00	12,113.43	6,926.57	64	9,139.76
Operations and maintenance	447,067.00	115,721.00	562,788.00	34,390.70	2,025.66	369,507.72	191,254.52	66	355,242.62
Utilities	81,785.00	1,900.00	83,685.00	9,222.61	.00	57,441.33	26,243.67	69	52,179.81
Chargebacks	495,195.00	.00	495,195.00	41,424.67	.00	363,309.76	131,885.24	73	283,183.02
Contracted services	26,800.00	41,349.00	68,149.00	23,152.57	780.00	36,026.42	31,342.58	54	28,996.86
Medical expenses	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
Cutley	.00	61,258.00	61,258.00	.00	.00	8,336.00	52,922.00	14	.00
Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	.00
<b>EXPENSE TOTALS</b>	<b>\$6,108,927.00</b>	<b>\$220,228.00</b>	<b>\$6,329,155.00</b>	<b>\$694,791.87</b>	<b>\$2,805.66</b>	<b>\$4,664,027.96</b>	<b>\$1,662,321.38</b>	<b>74%</b>	<b>\$4,034,784.75</b>
<b>Fund 100 - GF Totals</b>									
<b>REVENUE TOTALS</b>	<b>6,108,927.00</b>	<b>220,228.00</b>	<b>6,329,155.00</b>	<b>515,250.60</b>	<b>.00</b>	<b>4,677,965.99</b>	<b>1,651,189.01</b>	<b>74</b>	<b>4,188,053.94</b>
<b>EXPENSE TOTALS</b>	<b>6,108,927.00</b>	<b>220,228.00</b>	<b>6,329,155.00</b>	<b>694,791.87</b>	<b>2,805.66</b>	<b>4,664,027.96</b>	<b>1,662,321.38</b>	<b>74</b>	<b>4,034,784.75</b>
<b>Fund 100 - GF Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$179,541.27)</b>	<b>(\$2,805.66)</b>	<b>\$13,938.03</b>	<b>(\$11,132.37)</b>		<b>\$153,269.19</b>
<b>Grand Totals</b>									
<b>REVENUE TOTALS</b>	<b>6,108,927.00</b>	<b>220,228.00</b>	<b>6,329,155.00</b>	<b>515,250.60</b>	<b>.00</b>	<b>4,677,965.99</b>	<b>1,651,189.01</b>	<b>74</b>	<b>4,188,053.94</b>
<b>EXPENSE TOTALS</b>	<b>6,108,927.00</b>	<b>220,228.00</b>	<b>6,329,155.00</b>	<b>694,791.87</b>	<b>2,805.66</b>	<b>4,664,027.96</b>	<b>1,662,321.38</b>	<b>74</b>	<b>4,034,784.75</b>
<b>Grand Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$6,108,927.00)</b>	<b>(\$179,541.27)</b>	<b>(\$2,805.66)</b>	<b>\$13,938.03</b>	<b>(\$11,132.37)</b>		<b>\$153,269.19</b>

Brown County  
Sheriff  
Budget Status Report

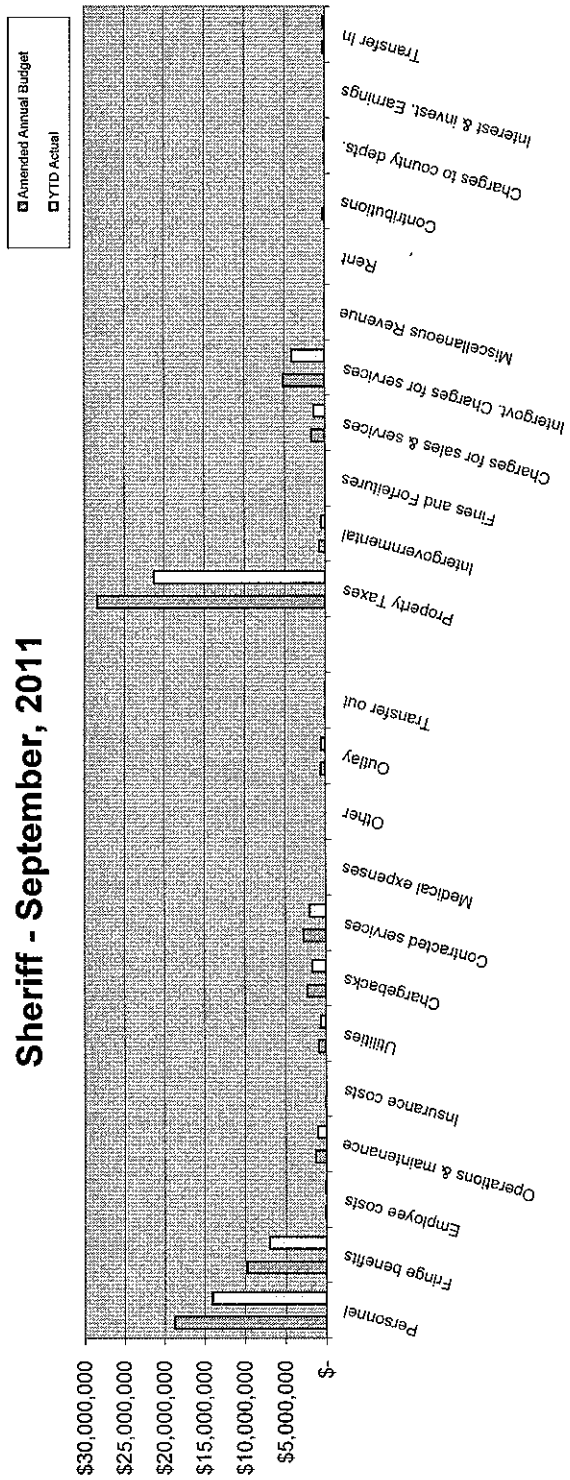
	Amended Annual Budget	YTD Actual	% Used/ Received
Personnel	18,698,726	14,035,106	75.1%
Fringe benefits	9,743,850	7,023,677	72.1%
Employee costs	124,220	71,579	57.6%
Operations & maintenance	1,350,414	1,068,457	79.1%
Insurance costs	33,600	10,270	30.6%
Utilities	868,038	651,667	75.1%
Chargebacks	2,310,787	1,695,257	73.4%
Contracted services	2,799,003	1,990,784	71.1%
Medical expenses	-	-	0.0%
Other	20,121	-	0.0%
Outlay	574,300	534,707	93.1%
Transfer out	98,110	98,110	100.0%
Property Taxes	28,410,429	21,307,822	75.0%
Intergovernmental	753,854	522,151	69.3%
Fines and Forfeitures	3,500	2,773	79.2%
Charges for sales & services	1,705,000	1,390,682	81.6%
Intergovt. Charges for services	5,132,803	4,088,544	79.7%
Miscellaneous Revenue	33,000	33,029	100.1%
Rent	9,200	1,865	20.3%
Contributions	243,589	16,344	6.7%
Charges to county depts.	100,794	62,192	61.7%
Interest & invest. Earnings	-	-	0.0%
Transfer In	229,000	169,000	73.8%

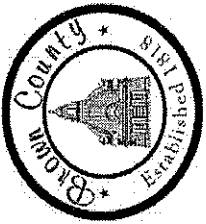
**HIGHLIGHTS:**

**Expenses:** Overall expenses are within budget through September at 74.2% of total budget. As previously noted, gasoline expense is almost at the budget for the entire year, continuing to reflect gas prices higher than anticipated. Budget adjustments were made to reallocate dollars to utilities.

**Revenues:** Overall revenues are at 75.4% of annual total through September. While some revenues are running under budget a few areas are well ahead of budget and overall revenues should finish the year in excess of budget.

**Sheriff - September, 2011**





# Budget Performance Report - Sheriff's Office

Fiscal Year to Date 09/30/11

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 100 - GF</b>										
<b>REVENUE</b>										
<b>Department 074 - Sheriff</b>										
4100	General property taxes	28,410,429.00	.00	28,410,429.00	2,367,535.76	.00	21,307,821.84	7,102,607.16	75	27,804,276.00
<b>4301 - Federal grant revenue</b>										
4301	Federal grant revenue	221,790.00	234,690.00	456,480.00	27,266.49	.00	292,109.57	164,370.43	64	240,478.31
4301.100	Federal grant revenue Stimulus	123,382.00	.00	123,382.00	31,716.14	.00	100,790.15	22,591.85	82	16,915.00
4301.101	Federal grant revenue Stimulus secondary	.00	.00	.00	.00	.00	.00	.00	+++	118,063.05
<b>4301 - Federal grant revenue Totals</b>										
		\$345,172.00	\$234,690.00	\$579,862.00	\$58,982.63	\$0.00	\$392,899.72	\$186,962.28	68%	\$375,456.36
4302	State grant and aid revenue	173,992.00	.00	173,992.00	22,867.91	.00	129,251.11	44,740.89	74	368,675.49
4501	Parking violations	3,000.00	.00	3,000.00	225.00	.00	2,047.50	952.50	68	3,312.50
4502	Other law/ordinance violations	500.00	.00	500.00	650.00	.00	725.00	(225.00)	145	1,325.00
<b>4600 - Charges and fees</b>										
4600.410	Charges and fees Warrant	12,000.00	.00	12,000.00	833.19	.00	8,819.99	3,180.01	73	12,005.62
4600.414	Charges and fees Sheriff services	.00	125,000.00	125,000.00	23,797.00	.00	82,620.52	42,379.48	66	150,516.23
4600.415	Charges and fees Inspection of used vehicles	30,600.00	.00	30,600.00	480.00	.00	14,580.00	16,020.00	48	27,960.00
4600.420	Charges and fees Inmate daily	200,000.00	.00	200,000.00	21,493.10	.00	177,777.08	22,222.92	89	217,239.15
4600.421	Charges and fees Inmate processing	140,000.00	.00	140,000.00	12,748.01	.00	106,706.59	33,293.41	76	140,871.35
4600.422	Charges and fees Inmate medical	12,900.00	.00	12,900.00	1,059.19	.00	10,001.05	2,898.95	78	12,215.84
4600.435	Charges and fees Huber prisoners	476,100.00	30,000.00	506,100.00	49,171.91	.00	474,813.10	31,286.90	94	514,200.51
4600.603	Charges and fees Paper service	275,500.00	.00	275,500.00	22,033.93	.00	197,404.30	78,095.70	72	270,288.01
<b>4600 - Charges and fees Totals</b>										
		\$1,147,100.00	\$155,000.00	\$1,302,100.00	\$131,616.33	\$0.00	\$1,072,722.63	\$229,377.37	82%	\$1,345,296.71
<b>Sales</b>										
4601	Sales Copy machine use	17,100.00	.00	17,100.00	722.55	.00	7,080.12	10,019.88	41	6,885.23
4601.012	Sales Phone commissions	310,000.00	72,000.00	382,000.00	16,680.11	.00	307,429.15	74,570.85	80	307,786.00
4601.525	Sales Utilities	3,800.00	.00	3,800.00	.00	.00	3,450.00	350.00	91	16,577.00
<b>4601 - Sales Totals</b>										
		\$330,900.00	\$72,000.00	\$402,900.00	\$17,402.66	\$0.00	\$317,959.27	\$84,940.73	79%	\$331,248.23
<b>Rent</b>										
4603	Rent Parking lot	9,200.00	.00	9,200.00	.00	.00	1,864.77	7,335.23	20	8,960.02
4603.020		\$9,200.00	\$0.00	\$9,200.00	\$0.00	\$0.00	\$1,864.77	\$7,335.23	20%	\$8,960.02
<b>4603 - Rent Totals</b>										
		\$9,200.00	\$0.00	\$9,200.00	\$0.00	\$0.00	\$1,864.77	\$7,335.23	20%	\$8,960.02
<b>Intergovt charges</b>										
4700	Intergovt charges Prisoner board - federal	474,500.00	.00	474,500.00	55,445.00	.00	483,800.05	(9,300.05)	102	510,070.27
4700.411	Intergovt charges Municipal jail	204,400.00	.00	204,400.00	10,720.00	.00	121,000.00	83,400.00	59	204,080.00
4700.423	Intergovt charges Juvenile detention	49,000.00	.00	49,000.00	2,360.00	.00	23,620.00	25,380.00	48	30,580.00
4700.438	Intergovt charges Sheriff services	145,000.00	(125,000.00)	20,000.00	18,902.07	.00	25,094.44	(5,094.44)	125	39,993.02
4700.450	Intergovt charges Police services	3,698,111.00	.00	3,698,111.00	316,212.21	.00	2,853,476.02	844,634.98	77	3,692,120.82
4700.453	Intergovt charges DNA sample	6,000.00	.00	6,000.00	.00	.00	5,060.00	940.00	84	8,500.00
4700.454	Intergovt charges Probation/parole	350,000.00	71,250.00	421,250.00	35,104.17	.00	315,937.49	105,312.51	75	423,507.60
4700.455										

Account	Account Description	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
4700.456	Intergovt charges School Liaison	259,542.00	259,542.00	.00	.00	260,556.46	\$4,088,544.46	(1,014.46)	100	254,452.99
	<b>4700 - Intergovt charges Totals</b>	\$5,186,553.00	\$5,132,803.00	\$438,743.45	\$0.00	\$4,088,544.46	\$1,044,258.54	\$1,044,258.54	80%	\$5,163,304.70
4800	Intra-county charge	15,000.00	85,794.00	9,045.15	.00	62,191.78	38,602.22	38,602.22	62	.00
4900	Miscellaneous	99,000.00	(66,000.00)	3,418.26	.00	28,370.61	4,629.39	4,629.39	86	49,264.19
4901	Donations	.00	4,900.00	.00	.00	5,900.00	(1,000.00)	(1,000.00)	120	25,303.88
4905	Interest	.00	.00	.00	.00	.00	.00	.00	+++	77.05
4950	Insurance recoveries	.00	.00	.00	.00	446.00	(446.00)	(446.00)	+++	19,813.00
9000	Carryover	.00	25,000.00	.00	.00	25,000.00	.00	.00	100	.00
<b>9002</b>	<b>Transfer in</b>									
9002	Transfer in	60,000.00	34,000.00	.00	.00	34,000.00	60,000.00	60,000.00	36	60,000.00
9002.200	Transfer in HR	.00	.00	.00	.00	.00	.00	.00	+++	126,907.00
	<b>9002 - Transfer in Totals</b>	\$60,000.00	\$34,000.00	\$0.00	\$0.00	\$34,000.00	\$60,000.00	\$60,000.00	36%	\$186,907.00
9004	Intrafund Transfer In	.00	110,000.00	.00	.00	110,000.00	.00	.00	100	.00
	<b>Department 074 - Sheriff Totals</b>	\$35,780,846.00	\$36,382,480.00	\$3,050,487.15	\$0.00	\$27,579,744.69	\$8,802,735.31	\$8,802,735.31	76%	\$35,683,220.13
	<b>REVENUE TOTALS</b>	\$35,780,846.00	\$36,382,480.00	\$3,050,487.15	\$0.00	\$27,579,744.69	\$8,802,735.31	\$8,802,735.31	76%	\$35,683,220.13
<b>EXPENSE</b>										
<b>Department 074 - Sheriff</b>										
<b>5100</b>	<b>Regular earnings</b>									
5100	Regular earnings	16,835,598.00	116,842.00	1,449,906.32	.00	10,707,751.44	6,244,688.56	6,244,688.56	63	14,073,825.88
5100.999	Regular earnings Accrual	.00	.00	.00	.00	(47,998.66)	47,998.66	47,998.66	+++	47,998.66
	<b>5100 - Regular earnings Totals</b>	\$16,835,598.00	\$116,842.00	\$1,449,906.32	\$0.00	\$10,659,752.78	\$6,292,687.22	\$6,292,687.22	63%	\$14,121,824.54
<b>5102</b>	<b>Paid leave earnings</b>									
5102.100	Paid leave earnings Paid Leave	.00	.00	296,772.74	.00	2,101,958.61	(2,101,958.61)	(2,101,958.61)	+++	2,725,979.90
	<b>5102 - Paid leave earnings Totals</b>	\$0.00	\$0.00	\$296,772.74	\$0.00	\$2,101,958.61	(\$2,101,958.61)	(\$2,101,958.61)	+++	\$2,725,979.90
<b>5103</b>	<b>Premium</b>									
5103.000	Premium Overtime	1,592,795.00	12,672.00	217,947.73	.00	1,274,342.64	331,124.36	331,124.36	79	1,484,247.36
	<b>5103 - Premium Totals</b>	\$1,592,795.00	\$12,672.00	\$217,947.73	\$0.00	\$1,274,342.64	\$331,124.36	\$331,124.36	79%	\$1,484,247.36
<b>5109</b>	<b>Salaries reimbursement</b>									
5109.100	Salaries reimbursement Short term disability	.00	.00	.00	.00	(96,383.51)	96,383.51	96,383.51	+++	(73,323.70)
5109.400	Salaries reimbursement Workers compensation	.00	.00	.00	.00	(5,149.73)	5,149.73	5,149.73	+++	(10,599.12)
	<b>5109 - Salaries reimbursement Totals</b>	\$0.00	\$0.00	\$0.00	\$0.00	(\$101,533.24)	\$101,533.24	\$101,533.24	+++	(\$83,922.82)
<b>5110</b>	<b>Fringe benefits</b>									
5110.100	Fringe benefits FICA	1,373,473.00	35,284.00	144,334.88	.00	1,032,288.22	376,468.78	376,468.78	73	1,356,451.94
5110.110	Fringe benefits Unemployment compensation	92,094.00	.00	7,674.50	.00	69,070.50	23,023.50	23,023.50	75	9,138.78
5110.200	Fringe benefits Health insurance	4,129,640.00	.00	350,836.97	.00	2,957,271.04	1,172,368.96	1,172,368.96	72	3,996,283.97
5110.210	Fringe benefits Dental Insurance	335,031.00	.00	25,698.82	.00	215,169.43	119,861.57	119,861.57	64	300,905.31
5110.220	Fringe benefits Life Insurance	21,201.00	.00	3,207.39	.00	16,515.65	4,685.35	4,685.35	78	20,131.07
5110.230	Fringe benefits LT disability insurance	66,309.00	.00	.00	.00	.00	66,309.00	66,309.00	0	.00
5110.235	Fringe benefits Disability Insurance	134,364.00	.00	15,773.22	.00	140,965.77	(6,601.77)	(6,601.77)	105	146,809.99
5110.240	Fringe benefits Workers compensation insurance	102,482.00	.00	8,540.17	.00	76,861.49	25,620.51	25,620.51	75	133,348.00
5110.300	Fringe benefits Retirement	2,302,340.00	8,779.00	234,174.93	.00	1,686,586.27	624,532.73	624,532.73	73	2,165,363.39
5110.310	Fringe benefits Retirement credit	1,068,286.00	3,657.00	107,591.87	.00	781,443.13	290,499.87	290,499.87	73	987,689.98
	<b>5110 - Fringe benefits Totals</b>	\$9,625,220.00	\$47,720.00	\$897,832.75	\$0.00	\$6,976,171.50	\$2,696,768.50	\$2,696,768.50	72%	\$9,116,122.43
<b>5200</b>	<b>Uniform</b>									

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
5200.300	Uniform Badges & Insignia	4,000.00	.00	4,000.00	.00	.00	1,480.91	\$1,480.91	2,519.09	37	1,015.25
	<b>5200 - Uniform Totals</b>	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$1,480.91	\$1,480.91	\$2,519.09	37%	\$1,015.25
5201	Training and education	.00	.00	.00	.00	.00	2,040.00	2,040.00	(2,040.00)	+++	3,570.00
<b>5203</b>	<b>Employee allowance</b>										
5203.100	Employee allowance Clothing	119,260.00	.00	119,260.00	6,168.06	.00	67,648.57	67,648.57	51,611.43	57	116,767.41
	<b>5203 - Employee allowance Totals</b>	\$119,260.00	\$0.00	\$119,260.00	\$6,168.06	\$0.00	\$67,648.57	\$67,648.57	\$51,611.43	57%	\$116,767.41
<b>5300</b>	<b>Supplies</b>										
5300	Supplies	250,000.00	.00	250,000.00	22,287.27	.00	170,427.00	170,427.00	79,573.00	68	266,621.97
5300.001	Supplies Office	30,200.00	.00	30,200.00	2,234.67	.00	22,714.33	22,714.33	7,485.67	75	12,090.05
5300.003	Supplies Technology	.00	.00	.00	.00	.00	.00	.00	.00	+++	47,697.40
5300.004	Supplies Postage	14,200.00	.00	14,200.00	1,558.92	.00	10,110.21	10,110.21	4,089.79	71	12,791.12
5300.005	Supplies Ammunition and range	45,000.00	.00	45,000.00	619.42	.00	35,859.61	35,859.61	9,140.39	80	46,931.81
	<b>5300 - Supplies Totals</b>	\$339,400.00	\$0.00	\$339,400.00	\$26,700.28	\$0.00	\$239,111.15	\$239,111.15	\$100,288.85	70%	\$386,132.35
5303	Copy expense	25,391.00	.00	25,391.00	1,721.08	.00	3,819.09	3,819.09	21,571.91	15	5,197.65
5304	Printing	24,000.00	.00	24,000.00	2,772.43	.00	20,602.59	20,602.59	3,397.41	86	20,619.06
5305	Dues and memberships	2,480.00	.00	2,480.00	40.00	.00	2,476.95	2,476.95	3.05	100	2,239.00
<b>5306</b>	<b>Maintenance agreement</b>										
5306.100	Maintenance agreement Software	122,580.00	23,000.00	145,580.00	25,184.82	.00	115,642.40	115,642.40	29,937.60	79	82,762.84
	<b>5306 - Maintenance agreement Totals</b>	\$122,580.00	\$23,000.00	\$145,580.00	\$25,184.82	\$0.00	\$115,642.40	\$115,642.40	\$29,937.60	79%	\$82,762.84
<b>5307</b>	<b>Repairs and maintenance</b>										
5307.100	Repairs and maintenance Equipment	35,700.00	29,950.00	65,650.00	1,201.22	.00	59,027.94	59,027.94	6,622.06	90	43,572.05
5307.200	Repairs and maintenance Vehicle	40,500.00	.00	40,500.00	6,159.79	.00	40,611.90	40,611.90	(111.90)	100	52,668.03
5307.300	Repairs and maintenance Building	1,400.00	.00	1,400.00	.00	.00	252.29	252.29	1,147.71	18	176.00
	<b>5307 - Repairs and maintenance Totals</b>	\$77,600.00	\$29,950.00	\$107,550.00	\$7,361.01	\$0.00	\$99,892.13	\$99,892.13	\$7,657.87	93%	\$96,416.08
<b>5308</b>	<b>Vehicle/equipment</b>										
5308.100	Vehicle/equipment Gas, oil, etc.	378,000.00	.00	378,000.00	45,390.00	.00	371,935.86	371,935.86	6,064.14	98	378,903.02
5308.900	Vehicle/equipment Contra	.00	(66,000.00)	(66,000.00)	(10,071.99)	.00	(61,560.30)	(61,560.30)	(4,439.70)	93	(67,914.76)
	<b>5308 - Vehicle/equipment Totals</b>	\$378,000.00	(\$66,000.00)	\$312,000.00	\$35,318.01	\$0.00	\$310,375.56	\$310,375.56	\$1,624.44	99%	\$310,988.26
5310	Advertising and public notice	9,000.00	.00	9,000.00	1,155.35	.00	4,089.20	4,089.20	4,910.80	45	3,411.39
<b>5320</b>	<b>Rental</b>										
5320.100	Rental Equipment	5,000.00	.00	5,000.00	.00	.00	1,590.00	1,590.00	3,410.00	32	6,955.00
5320.200	Rental Space	86,003.00	(26,110.00)	59,893.00	2,750.00	.00	51,147.37	51,147.37	8,745.63	85	113,327.21
	<b>5320 - Rental Totals</b>	\$91,003.00	(\$26,110.00)	\$64,893.00	\$2,750.00	\$0.00	\$52,737.37	\$52,737.37	\$12,155.63	81%	\$120,282.21
5330	Books, periodicals, subscription	595.00	.00	595.00	.00	.00	608.50	608.50	(13.50)	102	17.95
5340	Travel and training	87,200.00	.00	87,200.00	16,892.11	.00	72,033.17	72,033.17	15,166.83	83	89,102.14
5341	Transportation	300.00	.00	300.00	.00	.00	.00	.00	300.00	0	9.44
5390	Miscellaneous	115,000.00	(125.00)	114,875.00	20,000.00	.00	79,917.03	79,917.03	34,957.97	70	119,596.58
5395	Equipment - nonoutlay	44,000.00	47,150.00	91,150.00	.00	.00	50,158.15	50,158.15	40,991.85	55	145,620.44
<b>5400</b>	<b>Claims</b>										
5400.210	Claims Subrogation recovery	(7,500.00)	.00	(7,500.00)	.00	.00	(2,969.10)	(2,969.10)	(4,530.90)	40	.00
	<b>5400 - Claims Totals</b>	(\$7,500.00)	\$0.00	(\$7,500.00)	\$0.00	\$0.00	(\$2,969.10)	(\$2,969.10)	(\$4,530.90)	40%	\$0.00
<b>5410</b>	<b>Insurance</b>										
5410.200	Insurance Auto physical damage	40,000.00	.00	40,000.00	655.63	.00	12,913.65	12,913.65	27,086.35	32	.00
5410.220	Insurance Building and contents premium	375.00	.00	375.00	.00	.00	.00	.00	375.00	0	.00



Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/Ret'd	Prior Year Total
5410.400	Insurance Bond	125.00	.00	125.00	.00	.00	325.00	(200.00)	260	.00
5410.810	Insurance Business Interruption	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
<b>5410 - Insurance Totals</b>										
5501	Electric	\$41,100.00	\$0.00	\$41,100.00	\$655.63	\$0.00	\$13,238.65	\$27,861.35	32%	\$0.00
5502	Gas, oil, etc.	315,978.00	53,000.00	368,978.00	39,953.08	.00	284,150.63	84,827.37	77	336,019.99
5503	Water & sewer	204,319.00	(500.00)	203,819.00	10,791.22	.00	148,454.43	55,364.57	73	176,989.33
5505	Telephone	75,536.00	14,500.00	90,036.00	8,036.03	.00	65,414.73	24,621.27	73	73,922.05
5507	Other utilities	156,110.00	34,125.00	190,235.00	16,370.13	.00	142,450.87	47,784.13	75	200,002.02
5507	Other utilities	14,970.00	.00	14,970.00	.00	.00	11,196.00	3,774.00	75	16,245.00
5600	Indirect cost	1,566,737.00	.00	1,566,737.00	130,561.42	.00	1,175,052.78	391,684.22	75	1,576,656.96
<b>Intra-county expense</b>										
5601.100	Intra-county expense Information services	637,053.00	.00	637,053.00	54,294.33	.00	439,956.30	197,096.70	69	571,529.91
5601.200	Intra-county expense Insurance	106,997.00	.00	106,997.00	8,916.42	.00	80,247.74	26,749.26	75	110,162.00
<b>5601 - Intra-county expense Totals</b>										
5700	Contracted services	\$744,050.00	\$0.00	\$744,050.00	\$63,210.75	\$0.00	\$520,204.04	\$223,845.96	70%	\$681,691.91
5708	Professional services	532,475.00	(4,000.00)	528,475.00	44,292.75	.00	404,930.68	123,544.32	77	505,607.41
5725	Meal service	1,452,250.00	(97,000.00)	1,355,250.00	(33,949.70)	.00	897,178.89	458,071.11	66	1,333,955.88
5761	Medical services	915,278.00	.00	915,278.00	86,751.22	.00	688,674.20	226,603.80	75	865,506.62
5762	Med exams/autopsies/genetic test	.00	.00	.00	.00	.00	.00	.00	+++	269.72
5800	Grant Expenditures	.00	.00	.00	.00	.00	.00	.00	+++	2,838.00
5800	Grant Expenditures	20,121.00	.00	20,121.00	.00	.00	.00	20,121.00	0	19,881.00
<b>Outlay</b>										
6110.020	Outlay Equipment (\$5,000+)	275,000.00	318,300.00	593,300.00	13,865.00	15.00	546,228.96	47,056.04	92	302,408.75
6110.100	Outlay Other (\$5,000+)	.00	.00	.00	.00	.00	.00	.00	+++	3,000.00
<b>6110 - Outlay Totals</b>										
6190	Disposition of fixed assets	\$275,000.00	\$318,300.00	\$593,300.00	\$13,865.00	\$15.00	\$546,228.96	\$47,056.04	92%	\$305,408.75
9003	Transfer out	(19,000.00)	.00	(19,000.00)	(2,840.00)	.00	(11,521.50)	(7,478.50)	61	(28,615.00)
9005	Intrafund Transfer Out	.00	98,110.00	98,110.00	.00	.00	98,110.00	.00	100	.00
9005	Intrafund Transfer Out	.00	.00	.00	.00	.00	.00	.00	+++	34,437.00
<b>Department 074 - Sheriff Totals</b>										
EXPENSE TOTALS		\$35,780,846.00	\$601,634.00	\$36,382,480.00	\$3,386,220.22	\$15.00	\$27,014,119.32	\$9,368,345.68	74%	\$34,968,816.10
EXPENSE TOTALS		\$35,780,846.00	\$601,634.00	\$36,382,480.00	\$3,386,220.22	\$15.00	\$27,014,119.32	\$9,368,345.68	74%	\$34,968,816.10
<b>Fund 100 - GF Totals</b>										
REVENUE TOTALS		35,780,846.00	601,634.00	36,382,480.00	3,050,487.15	.00	27,579,744.69	8,802,735.31	76	35,683,220.13
EXPENSE TOTALS		35,780,846.00	601,634.00	36,382,480.00	3,386,220.22	15.00	27,014,119.32	9,368,345.68	74	34,968,816.10
<b>Fund 100 - GF Totals</b>										
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	(\$335,733.07)	(\$15.00)	\$565,625.37	(\$565,610.37)		\$714,404.03
<b>Fund 150 - DARE</b>										
<b>REVENUE</b>										
<b>Department 074 - Sheriff</b>										
4900	Miscellaneous	.00	.00	.00	2,100.00	.00	4,211.90	(4,211.90)	+++	5,616.99
4901	Donations	238,689.00	.00	238,689.00	.00	.00	10,444.00	228,245.00	4	214,430.10
<b>Department 074 - Sheriff Totals</b>										
REVENUE TOTALS		\$238,689.00	\$0.00	\$238,689.00	\$2,100.00	\$0.00	\$14,655.90	\$224,033.10	6%	\$220,047.09
REVENUE TOTALS		\$238,689.00	\$0.00	\$238,689.00	\$2,100.00	\$0.00	\$14,655.90	\$224,033.10	6%	\$220,047.09
<b>EXPENSE</b>										
<b>Department 074 - Sheriff</b>										
5100	Regular earnings	139,145.00	.00	139,145.00	14,419.61	.00	81,226.99	57,918.01	58	104,513.59
5102	Paid leave earnings									

**BROWN COUNTY SHERIFF'S DEPARTMENT**  
Key Factor Report for the Public Safety Committee  
Meeting: **Nov. 2011**

10/18/11  
D. Hein

**Jail Statistics:**

Avg. Daily Total Jail Population - (latest mo.) *	724.6
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all current year - 2011)	738.4
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Total Jail Population - (all prior year - 2010)	693.8
(includes secure, Huber, juvenile and inmates from other counties and federal inmates)	
Avg. Daily Jail Pop. from Counties/State/Feds (latest mo.)*	24.3
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all current year)	25.8
(adult inmates only)	
Avg. Daily Jail Pop. from Counties/State/Feds (all prior year)	20.4
(adult inmates only)	
Adult Jail Revenue from Counties/State/Feds - (latest mo.) **	\$55,445
Adult Jail Rev. from Counties/State/Feds - (all current year) **	\$483,800
Revised Budget Adult Jail Rev. from Counties/State/Feds	\$474,500
Projected Total Adult Jail Rev. from Counties/State/Feds	\$645,067
Prior Year (2010) Revenue From Counties/State/Feds	\$510,070
* Latest month for population data = Sept., 2011	
** Latest month for revenue = Sept., 2011	

**Overtime Statistics:**

Avg. Monthly Overtime Expenditures through (latest mo.) *	\$141,594
Overtime Expenditures for 2011 through (latest mo.) *	\$1,274,343
Jail Overtime included in above figure through (latest mo.) *	\$666,108
Current Year Revised Overtime Budget for entire year	\$1,605,467
Prior Year Overtime Expenditures through (latest mo.) *	\$975,291
Prior Year Total Overtime Expenditures (2010)	\$1,486,849
* Latest month for overtime data = Sept., 2011	

**Budget/Actual Expenditures:**

Total Actual Sheriff's Dept. Expenditures through (latest mo.) *	\$27,179,613
Total Annual Amended Budget *	\$36,621,169
Percent of Total Annual Amended Budget spent	74.2%
* Latest month = Sept., 2011	

Jail ADP  
by Mo 2011

**BROWN COUNTY SHERIFF'S DEPARTMENT**  
**Jail Average Daily Population by Month and Type**  
**For the Calendar Year 2011**

<u>Monthly Averages</u>									
	Main Jail Lockup	Huber Facility	Brown Co Adult Sub-Total	Boarded from State or Counties	Boarded from Fed. Sources	All Adult Sub-Total	Electronic Monitoring	Juvenile *	Grand Total
Jan. '11	446.6	191.0	637.6	-	27.1	664.7	52.1	8.4	725.2
Feb.	442.3	180.1	622.4	-	25.3	647.7	55.1	6.5	709.3
Mar.	465.3	201.0	666.3	-	26.7	693.0	54.5	7.2	754.7
Apr.	456.8	208.7	665.5	-	29.9	695.4	55.1	4.8	755.3
May	453.2	204.1	657.3	-	28.3	685.6	59.6	7.4	752.6
June	463.0	198.6	661.6	-	20.8	682.4	56.0	5.6	744.0
July	448.8	203.8	652.6	-	24.1	676.7	56.5	8.1	741.3
Aug.	447.2	199.6	646.8	-	25.3	672.1	55.8	10.5	738.4
Sep.	435.3	203.2	638.5	-	24.3	662.8	52.0	9.8	724.6
Oct.				-					
Nov.				-					
Dec.				-					
YTD Avg. **	450.9	198.9	649.8	-	25.8	675.6	55.2	7.6	738.4
2010 Avg.	429.1	185.6	614.7	-	20.4	635.0	50.6	8.2	693.8
2009 Avg.	459.4	193.0	652.4	-	18.9	671.3	46.3	8.1	725.7
2008 Avg.	440.9	187.8	628.6	15.1	25.4	669.1	40.1	12.0	721.2
2007 Avg.	464.9	186.4	651.3	22.4	37.3	711.1	36.5	10.6	758.2
2006 Avg.	427.2	165.6	592.8	6.9	45.5	641.1	40.4	13.0	694.6
2005 Avg.	403.5	142.1	545.6	19.2	25.9	590.7	41.2	14.0	646.0
2004 Avg.	388.2	124.0	512.3	13.8	32.8	553.4	33.1	12.1	598.6
2003 Avg.	395.1	127.3	522.4	9.4	17.9	549.6	12.5	13.2	575.2
% change '10 to '11	5.1%	7.2%	5.7%	-	26.6%	6.4%	9.2%	-7.5%	6.4%

Notes:

During late 2008 and early 2009, some inmates were boarded at another county jail due to the Communication Center construction project - an average of just under 16 for January 2009.

Federal inmates are primarily from US Marshal Service but also includes some inmates from Bureau of Prisons.

Prior to 2007, inmates from other counties were boarded in the Brown County Jail. In 2007 there were no inmates from other counties but there were inmates from the state boarded that year.

The above figures include inmates who are AWOL or on temporary leave, which is typically about 16 persons

The Huber Facility figure includes all inmates housed in that facility whether they actually are work release eligible

\* Juvenile includes both Brown County juveniles and juveniles from other counties.

\*\* YTD avg. is an average of averages and is not exactly the same as would be computed by taking the total number of inmate days and dividing by 365. However, the YTD avg. is reasonably close.

## BUDGET ADJUSTMENT REQUEST

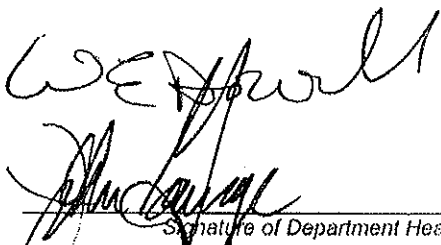
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input checked="" type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board


Increase	Decrease	Account #	Account Title	Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	100.074.072.001.6110.020	Outlay (Jail)	26,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.072.001.9003	Transfer Out	26,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.054.001.9002	Transfer in (project)	26,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.054.001.6110.100	Outlay Other(project)	26,500
<input type="checkbox"/>	<input type="checkbox"/>			

**Narrative Justification:**

This budget adjustment moves dollars for the Jail fencing project currently in the Sheriff's outlay budget to outlay in Facility Management to supplement other outlay dollars reallocated for this project. All expenses will be administered by Facility Management in their budget.

## AUTHORIZATIONS

*WED*  
  
 \_\_\_\_\_  
 Signature of Department Head  
 Department: Sheriff and Facility Mgt.  
 Date: 10/07/11

  
 \_\_\_\_\_  
 Signature of Executive  
 Date: 10/11/11

*CHANCE*  
 10-11-11

## BUDGET ADJUSTMENT REQUEST


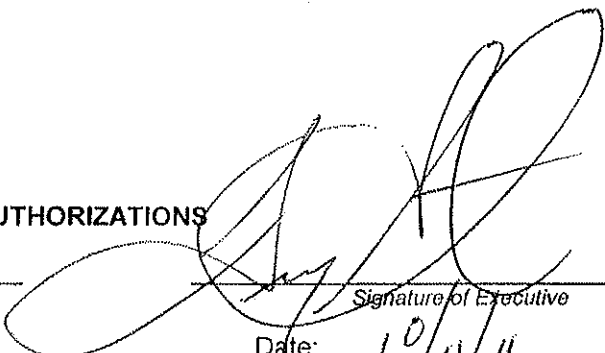
<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.072.001.4601.440	Intergov.Rev. Probation/Parole	\$22,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.6110.020	Outlay (Sheriff lockers)	\$15,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.074.001.5300	Supplies (signage)	\$7,000
<input type="checkbox"/>	<input type="checkbox"/>			

**Narrative Justification:**


This request increases Jail phone commission revenue to reflect an un-budgeted signing bonus received in October from the new Jail telephone vendor. The additional revenue would be used to offset the cost of signage for the new Sheriff's facility and to purchase new lockers.

**AUTHORIZATIONS**

Signature of Department Head: \_\_\_\_\_  
 Department: Sheriff  
 Date: 10/07/11

Signature of Executive: \_\_\_\_\_  
 Date: 10/11/11

  
 10-11-11

# SHERIFF'S OFFICE

## Brown County

300 EAST WALNUT ST.  
P.O. BOX 22003  
GREEN BAY, WISCONSIN 54305-4206  
PHONE (920) 448-4200 FAX (920) 448-4206



**JOHN R. GOSSAGE**  
SHERIFF

TO: Public Safety Committee Members

FROM: Capt. Keith D. Deneys

DATE: October 24<sup>th</sup>, 2011

RE: Courthouse Weapons Screening

Per your request attached is all the documentation that the Sheriff's Office has been able to compile. Attached are memorandums, email, details and quotes from the 2002 presentation to the Public Safety Committee.

I have also attached a quote from the company that provided the 2002 prices for comparable weapon detection equipment at today's prices. This quote does not include the cameras or intercom system that was in the 2002 quote.

The Sheriff was also contacted by a firm that does consulting in courthouse security. This firm did a study for the Jefferson Street courthouse. Included in this packet is their portfolio and a quote for them to do a similar study of the Brown County Courthouse.

I have also included select pages from the National Center for State Courts (NCSC) ***"Guidelines for Implementing Best Practices in Court Building Security"***. Pages 4-8 of this document show tables with cost estimates for security measures. Page 10 shows the four main goals of building security with Goal #2 being **"Prevent dangerous items and/or dangerous people from entering the court building."** Page 11 shows a matrix for addressing the aforementioned goals. The first spending priority in this matrix is "Access Control".

The full NCSC document can be found at:  
<http://contentdm.ncsconline.org/cgi-bin/showfile.exe?CISOROOT=/facilities&CISOPTR=153>

The Facilities department is checking its past records to see if there is anything that it has in reference to this. They are also initiating some conversations with the historical society in reference to this. They will be forwarding what they have prior to the next committee meeting.

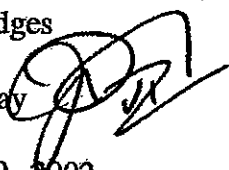
Please feel free to contact me with any questions prior to the November meeting.

Phone: 448-4217

Email: [deneys\\_kd@co.brown.wi.us](mailto:deneys_kd@co.brown.wi.us)

Attachments: Court Security Oct 2002.pdf  
Brown County – View Scan 102411.pdf  
PSA-Dewberry Study Proposal – Brown County 11Oct11.pdf  
NCSC segments.pdf

MEMORANDUM

TO: Circuit Judges  
FROM: J.D. McKay   
DATE: October 29, 2002  
SUBJECT: Courthouse Access

The Public Safety Committee addressed courthouse access at its meeting last evening. A proposal for the installation of the Secure Scan 2000, a walk-through metal detection system, was presented by Sheriff Tom Hinz, Facilities Director, Mark Keckeisen, and Brown County Courthouse Security Committee Chair, Gary Wickert. The recommendation called for scanners at the north and south entrances to the courthouse. Mr. Keckeisen estimated the complete project (SecureScan 2000, remodeling costs, architect fees, wages, etc.) would cost between \$180,000 and \$200,000.

Following a discussion concerning the cost of the project and what was perceived as a limited number of serious security problems in the courthouse each year, a motion was made by Supervisor Zima and seconded by Supervisor Nicholson to defeat this issue. The motion passed unanimously.

If you have any questions or comments, please call me.

jme





**MEMORANDUM**

**TO: MEMBERS--BROWN COUNTY COURTHOUSE SECURITY COMMITTEE**  
**FROM: GARY A. WICKERT, CHAIRMAN**  
**DATE: OCTOBER 21, 2002**

**RE: PUBLIC SAFETY COMMITTEE MEETING -- OCTOBER 28, 2002**

Dear Fellow Members:

Lt. Pahnke has met with a representative of Protective Technologies International and has obtained from them a proposal for installation of walk-through metal detection systems. The information I received from Lt. Pahnke is enclosed for your reference and review.

The subject of "limited access" is on the agenda for the Brown County Public Safety Committee scheduled for **Monday, October 28, 2002, at 5:00 P.M.** It is my understanding that the meeting will be held in **Room 200, Northern Building**. If you would like to express your thoughts and comments to the Public Safety Committee, please plan on attending the meeting on October 28.

## Secure Scan 2000

Enclosed are the quotes from Protective Technologies International. After discussing our needs with the representative, the Sheriff's Department would recommend scanners be installed at the north and south entrances to the courthouse.

We also talked about installing some kind of biometrics readers so authorized employees could access the building without being scanned. These can be installed using the current card readers we are using now.

Mark Keckeisen, director of the county's facility management department, looked at the equipment and what it would take to modify the building in order to incorporate the Secure Scan. He said each door would run between \$15,000 and \$20,000. Mark said he had a small budget for an architect to come and do some preliminary sketches of what it would look like.

Pahnke\_AW

---

From: Protective Technologies International [pti@pti-world.com]  
Sent: Wednesday, October 16, 2002 1:47 PM  
To: Pahnke\_AW  
Subject: Revised proposal for Secure Scan 2000 metal detection system

Al,

Thank you very much for your time last week. I've attached a couple of new proposals for your review. The proposals outline the purchase of two or three systems - two being the minimum necessary to accomodate your needs.

Regarding Biometrics for those who may use other entrances - We can certainly add some form of biometric reader that will integrate with your existing system. There are however, a few items that you should be aware of.

Facial recognition software and applications are still simply too expensive right now (somewhere between 35-75 thousand dollars would be the minimum). Also there are not many working applications even available with reliable facial recognition software. It's still an emerging industry. I simply cannot recommend going that direction at this time.

Fingerprint or hand print readers, on the other hand, are readily available, and quite reliable. They are easily integrated to existing systems. We could certainly replace your proximity card readers with fingerprint or hand print readers to allow for judges, etc. to bypass the metal detection area. The cost for finger print readers starts at about \$1,500.00 per reader and go up to over \$4,000.00 for hand print readers. Pusuing this option could help alleviate security concerns regarding those individuals who need to bypass the main security entrances. Please let me know if you would like to pursue biometrics further. If so I can work up an official quote for the additional products and services.

Thank you again for your interest in our products. Please take a moment to review the attached proposals, and let me know if you have any questions. We look forward to the opportunity of serving you.

Sincerely,  
Rulon J. Jessop  
VP-Operations

Protective Technologies International  
9451 Bagley Park Road  
West Jordan, UT 84088  
Phone: (801) 280-9997  
Fax: (801) 280-9998  
[www.pti-world.com](http://www.pti-world.com)

# PROTECTIVE TECHNOLOGIES INTERNATIONAL

*The world's most sensitive metal detection equipment*

9451 Bagley Park Road, West Jordan, UT 84088

Phone (801) 280-9997, Fax (801) 280-9998

[www.pti-world.com](http://www.pti-world.com)

<b>Proposal to:</b>				
Lt. Al Pahnke Brown County Sheriff's Dept. Courthouse Security and Transportation 300 East Walnut Street Green Bay, WI 54301  Phone: 920-448-4205 Fax: 920-448-6243		Proposal #: 021016-2 Date: October 16, 2002		
QTY	MODEL	DESCRIPTION	UNIT PRICE	TOTAL
3	SecureScan 2000	SecureScan 2000 walk-through metal detection system includes the following: <u>Standard Equipment</u> Anodized Brushed Aluminum Portal: 4" Depth x 61" Width x 89" Height (outside dimensions) 4" x 32" x 84" (inside dimensions)  <u>Portable Steel Viewing Stand (beige powder coat)</u> 23" x 24" (footprint) x 37" Height Computer, Monitor, Video Camera, Power Supplies/Conditioners Specialized metal detection software 25' Power and Signal Interface Cable for Portal	\$29,900.00	\$89,700.00
1	CCTV	Three (3) additional color cameras and monitors to inspect personal items.	\$3,900.00	\$3,900.00
1	Intercom	Intercom system to provide two way communication between security center and the three entrances.	\$1,450.00	\$1,450.00
1	Installation	Installation of metal detectors, CCTV, Audio, Door controls, - includes on-site training.	\$9,900.00	\$9,900.00
<b>TOTAL*</b>				<b>\$104,950.00</b>

**Terms and conditions:**

- Payment terms are: 50% due upon order. 25% due upon shipment of equipment. Final 25% due net 30 days from date of delivery.

- Prices quoted in US dollars - System delivery and installation to be scheduled - Proposal is valid for 90 days

\* Total does not include the cost to modify (if necessary) the building or structure to accommodate cosmetic fit. Installation will include careful consideration of all cable routes, camera and metal detector locations, etc. to ensure a non-obtrusive security setting.

## ACCEPTANCE OF PROPOSAL

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Please Print)

P.O. # \_\_\_\_\_

Date: \_\_\_\_\_

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*The world's most sensitive metal detection equipment*

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Phone (801) 280-9997, Fax (801) 280-9998

[www.pti-world.com](http://www.pti-world.com)

<b>Proposal to:</b>				
Lt. Al Pahnke Brown County Sheriff's Dept. Courthouse Security and Transportation 300 East Walnut Street Green Bay, WI 54301  Phone: 920-448-4205 Fax: 920-448-6243		Proposal #: 021016-1 Date: October 16, 2002		
QTY	MODEL	DESCRIPTION	UNIT PRICE	TOTAL
2	SecureScan 2000	SecureScan 2000 walk-through metal detection system includes the following: <u>Standard Equipment</u> Anodized Brushed Aluminum Portal: 4" Depth x 61" Width x 89" Height (outside dimensions) 4" x 32" x 84" (inside dimensions)  <u>Portable Steel Viewing Stand (beige powder coat)</u> 23" x 24" (footprint) x 37" Height Computer, Monitor, Video Camera, Power Supplies/Conditioners Specialized metal detection software 25' Power and Signal Interface Cable for Portal	\$31,900.00	\$63,800.00
1	CCTV	Two (2) additional color cameras and monitors to inspect personal items.	\$3,500.00	\$3,500.00
1	Intercom	Intercom system to provide two way communication between security center and the three entrances.	\$1,450.00	\$1,450.00
1	Installation	On-site Installation and training for metal detectors, CCTV, Audio, etc. - includes all travel expenses	\$8,900.00	\$8,900.00
<b>TOTAL*</b>				<b>\$77,650.00</b>

**Terms and conditions:**

- Payment terms are: 50% due upon order. 25% due upon shipment of equipment. Final 25% due net 30 days from date of delivery.

- Prices quoted in US dollars - System delivery and installation to be scheduled - Proposal is valid for 90 days

\* Total does not include the cost to modify(if necessary) the building or structure to accommodate cosmetic fit. Installation will include careful consideration of all cable routes, camera and metal detector locations, etc. to ensure a non-obtrusive security setting.

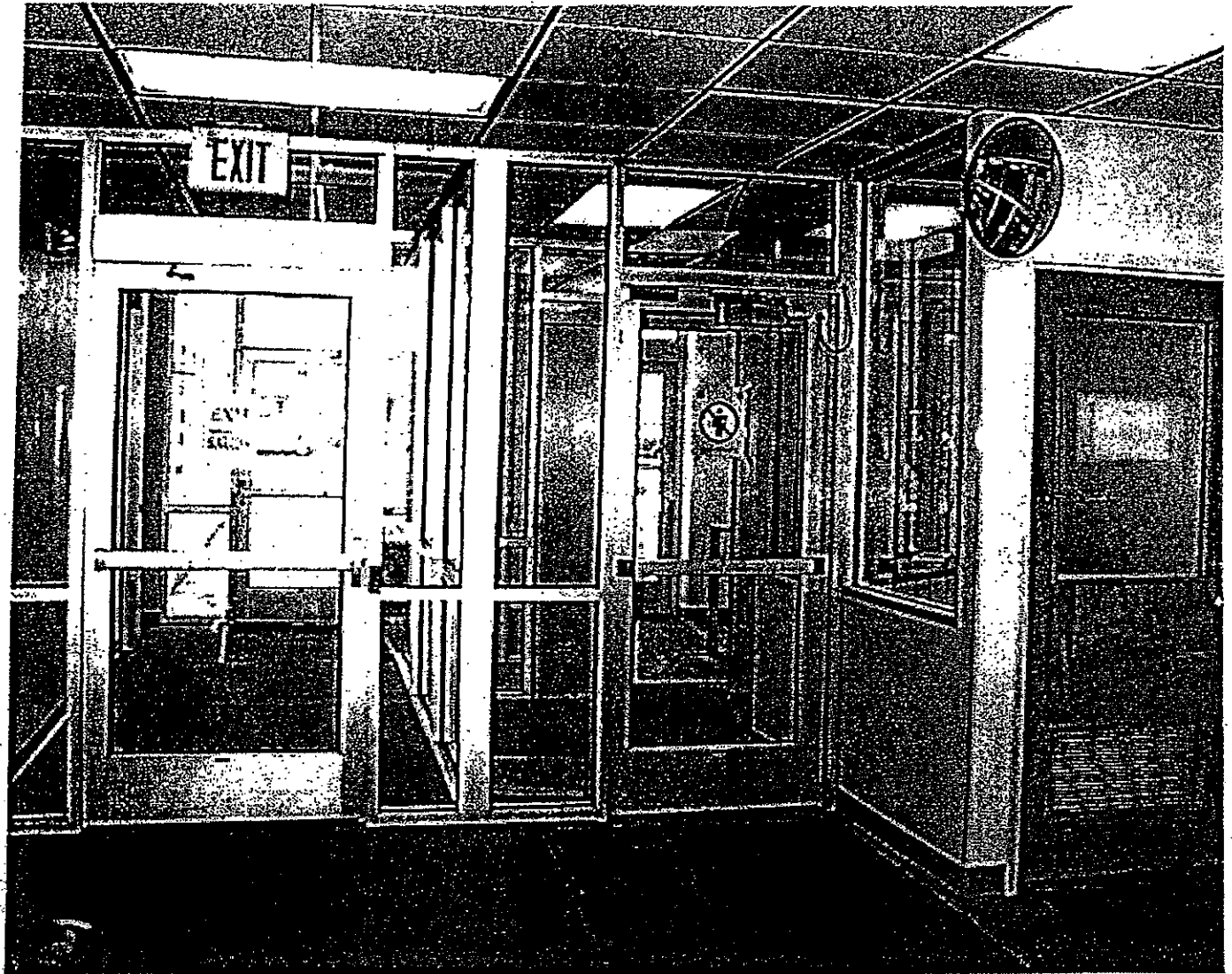
## ACCEPTANCE OF PROPOSAL

Signature \_\_\_\_\_

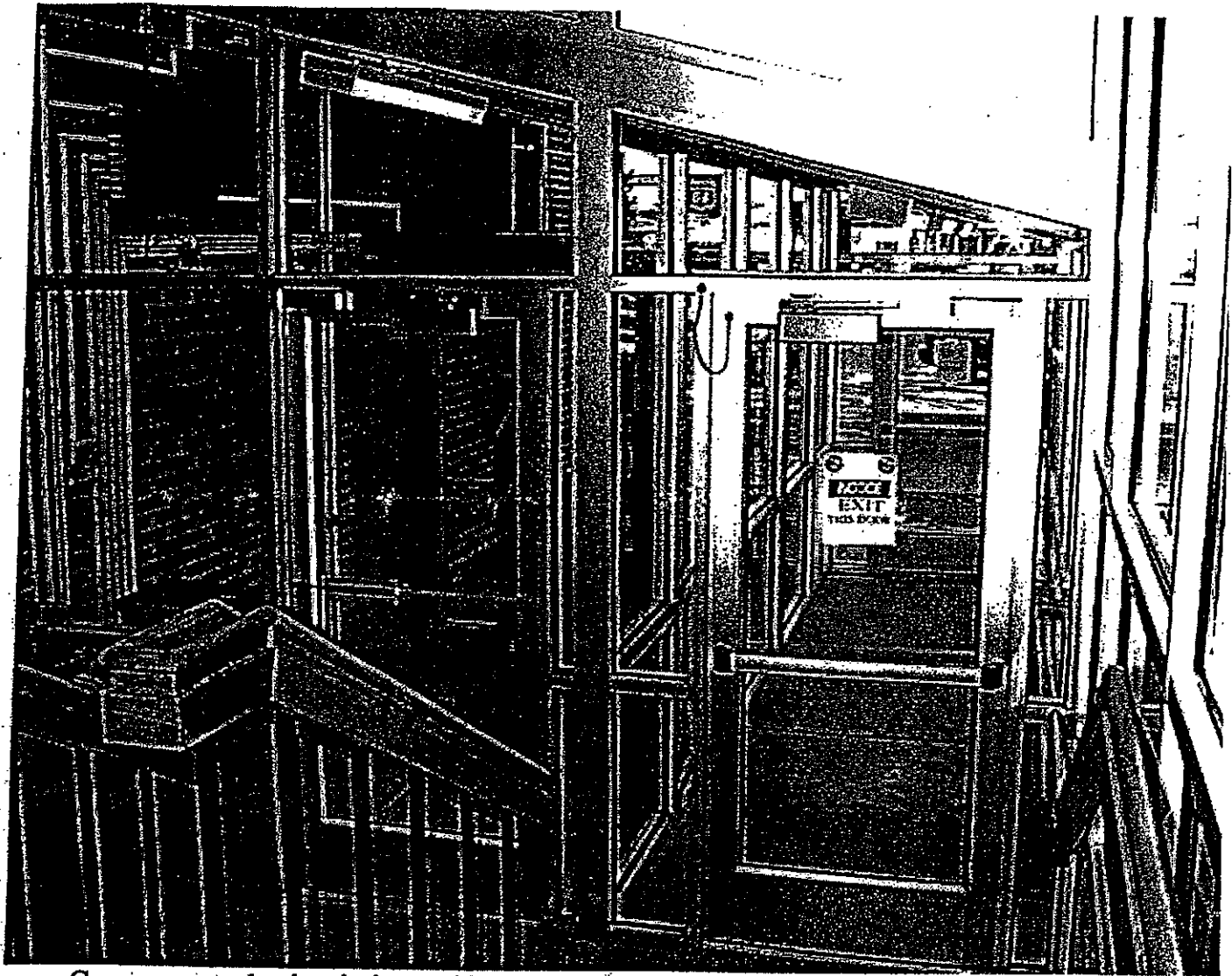
P.O. # \_\_\_\_\_

Name (Please Print) \_\_\_\_\_

Date: \_\_\_\_\_

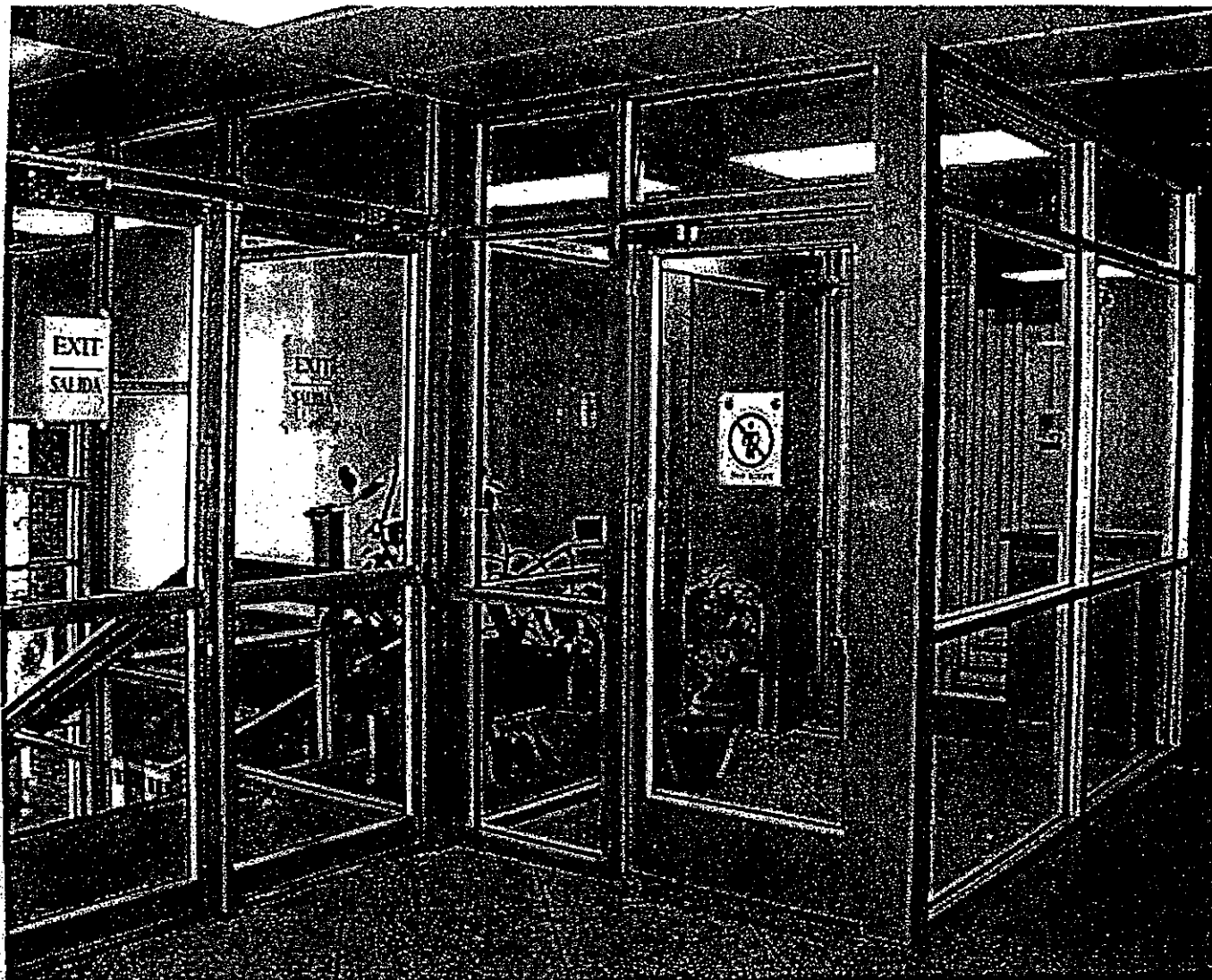


CLOSE WINDOW



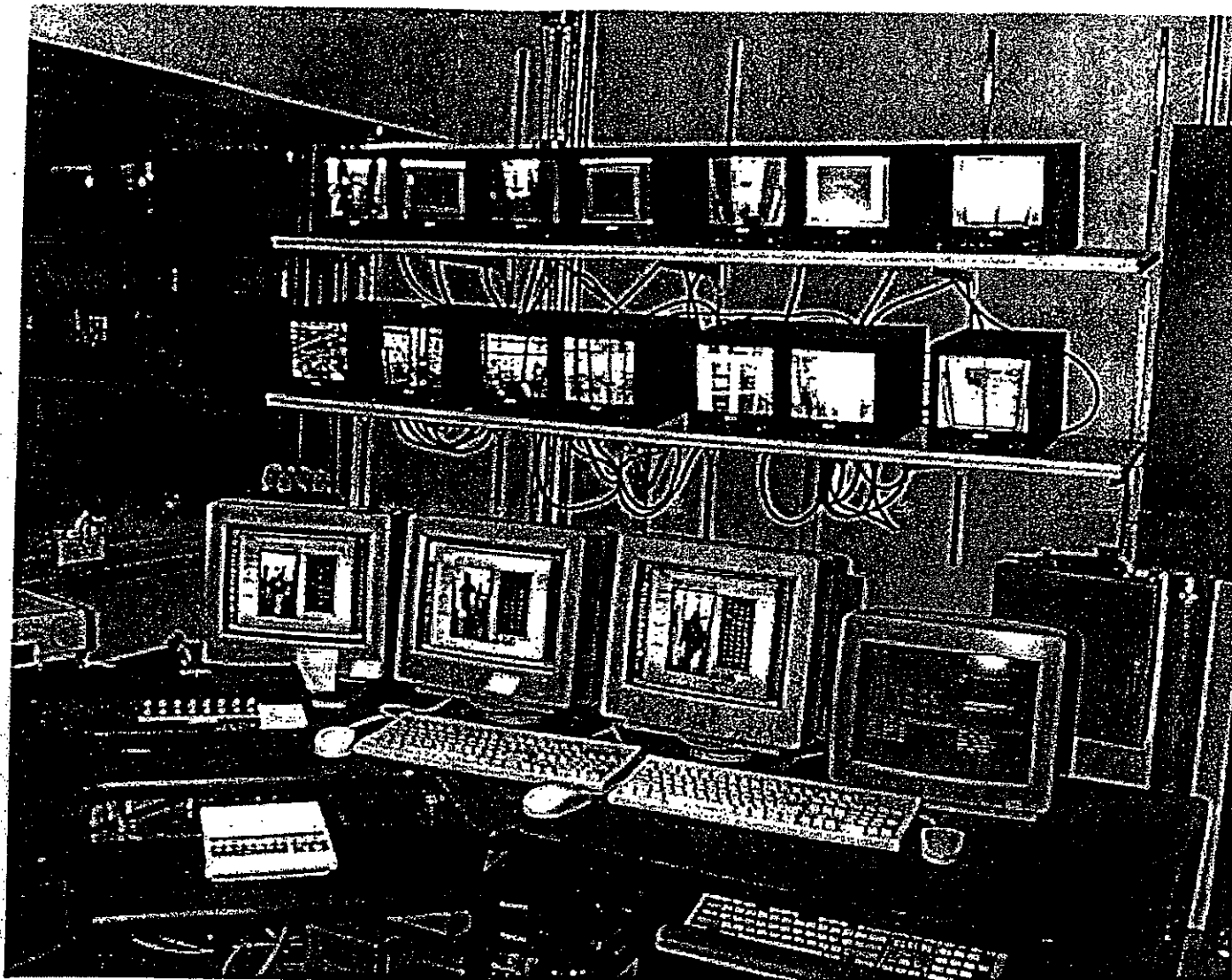
Can you spot what is missing at this checkpoint? The X-Ray machine. It is no longer needed because SecureScan2000™ scans both persons and parcels at THE SAME TIME - more cost savings!

CLOSE WINDOW



CLOSE WINDOW





CLOSE WINDOW



11October2011

Captain Keith D. Deneys  
Director, Support Services Division  
Brown County Sheriff's Department  
2684 Development Drive  
Green Bay, Wisconsin, 54311

RE: Security Study/Risk Assessment for the Brown County Courthouse

Dear Captain Deneys,

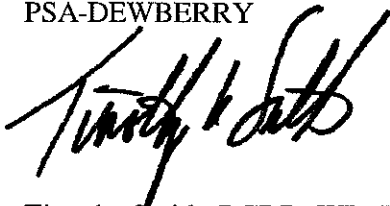
Pursuant to your request, attached hereto please find a fee proposal to perform the security study we spoke about on the phone this morning. I've included a firm overview and resumes for myself and Jim Matarelli, Jim is an architect and a principle with our firm. The projects we have listed are just a sample of the type of work we have done that we felt was relevant to your needs in Brown County.

Also attached are a few example projects that demonstrate our ability to successfully address the needs of your department relative to security in the courthouse. PSA-Dewberry has been committed to addressing security issues in the courts community for many years. We authored the Courts Technology Manual for the Administrative Office of the United States Court (AOUSC) in 1999 and have been involved in courthouse design at the federal, state and county level since the 1980s.

We look forward to the opportunity to put our knowledge and experience to work for the people of Brown County. Should you have any questions regarding the information we have provided today, please do not hesitate to contact us.

Respectfully submitted,

PSA-DEWBERRY



Timothy Smith, RCDD, WD, RTPM  
Associate  
Technology Group Leader  
401 Southwest Water Street  
Suite 701  
Peoria, Illinois 61602  
Ph. 309-282-8200  
Fx. 309-282-8001  
Cell 309-369-2551

## Technology Design Fee Proposal

<b>Project Name:</b>	Brown County, Wisconsin Courthouse
<b>Project Location:</b>	100 South Jefferson Street, Green Bay, Wisconsin
<b>Type of Project:</b>	Security Study
<b>Estimated Technology Construction Cost:</b>	To be determined
<b>Proposed Technology Design Fees (Lump Sum):</b>	\$4,500 (Option for County Board Presentation, \$1,600.00)
<b>Expenses Reimbursable Rate Of:</b>	N/A
<b>Total Number of Trips Included:</b>	1 Trip
<b>Proposal Prepared By:</b>	Timothy Smith, Dewberry
<b>Proposal Prepared For:</b>	Capt. Keith Deneys, Director, Support Services Division
<b>Date:</b>	11October2011

Technology Design Services Scope of Work	
Study Phase	
1	Conduct a one day site visit to the courthouse to review the current conditions
2	Evaluate the current conditions against the Nation Center for State Courts "Guidelines for Implementing Best Practices in Court Building Security – 2010" and other specific design standards as directed by Brown County Sheriff's Department
3	Report the deficiencies identified between the current conditions and the referenced design standards
4	Make recommendations for the mitigation of the noted security deficiencies including up to 3 options of operational scenarios
5	Submit a formal risk assessment report based on observations, referenced standards and recommendations
6	Prepare preliminary cost estimate for identified operational scenarios.
Optional Services	
1	Present the study findings to the County Board
2	
3	

Submitted by:

Accepted by:

PSA-Dewberry Inc.

  
Donald Z. White

Date: October 11, 2011

Date: \_\_\_\_\_

**YEAR ESTABLISHED**

1954

**NUMBER OF EMPLOYEES**

245

**OFFICE LOCATIONS**

Fairfax, Virginia

Chicago, Illinois

Dallas, Texas

Elgin, Illinois

Peoria, Illinois

Sacramento, California

Tulsa, Oklahoma

**SERVICES**

Architecture

Interior Design

Security/Technology Design

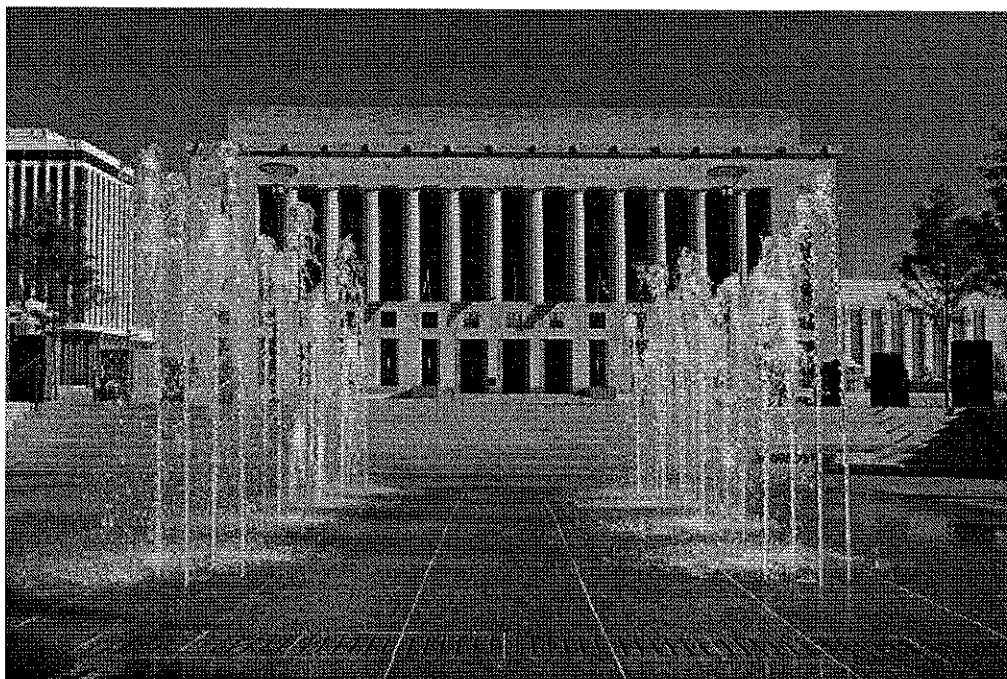
Structural Engineering

Civil Engineering

MEP Engineering

Landscape Architecture

Cost Estimating



PSA-Dewberry has been designing courts projects of all types and sizes in all corners of the country for nearly 20 years. One of the nation's top architectural and engineering firms, we are dedicated to the practice of public architecture and have served a broad spectrum of federal, state, and local government and judiciary clients throughout our history.

A recognized leader in courts design, we especially understand the importance of court facility projects in the life of the public sector. The physical embodiment of the judicial system, courthouses need to inspire confidence, stability, reverence, and dignity while projecting and providing openness and accessibility to all comers. Adding to the complexity of these facilities, they must also safely and securely accommodate the general public, courts staff and judges, and detainees in what are often a highly charged and contentious situations.

Here at PSA-Dewberry, our senior courts designers and planners, many who have devoted their entire career to the design of justice facilities, are ever mindful of these potentially competing design pressures and continually seek fresh and creative solutions to the challenge of courthouse architecture. We offer a complete range of services from feasibility studies and system master plans to full designs for renovations, expansions,

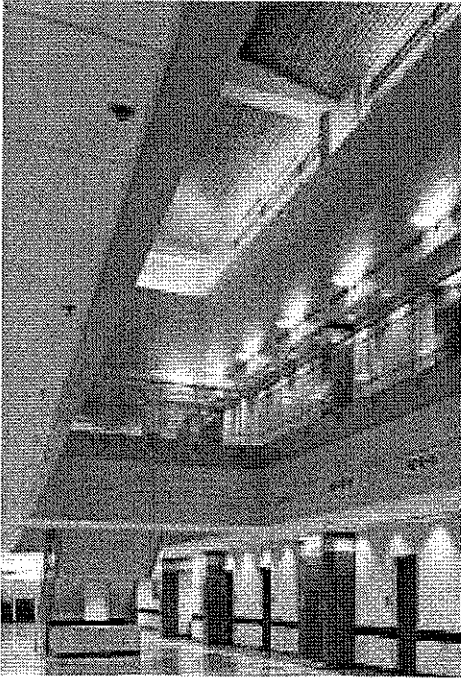
or new stand-alone courthouses. Specific elements of our courts design services include:

- **Master Planning and Feasibility Studies**

PSA-Dewberry has extensive experience helping jurisdictions identify, quantify, and prioritize space needs. Whether examining the needs of an entire judicial system – as we did for New Orleans in the wake of Hurricane Katrina – or a single small court, our focus is on collaboration and participation as we gather information and develop options. Our planning efforts frequently include detailed analysis of comparative estimated construction and operational costs as well as complete summaries of the pros and cons of proposed options. This enables informed discussion and decisions about future actions and project feasibility.

- **Courthouse Design**

PSA-Dewberry's courthouse design portfolio offers a balanced mix of federal, state, and local municipal projects. We are equally comfortable producing a new, free-standing federal courthouse as renovating an existing facility to better serve a local judiciary division. Not only have we worked with all levels of the judiciary, we have designed facilities for criminal, civil, appellate, and juvenile and domestic relations courts. As a result, we are experts in every court design standard and practice – including the rigorous guidelines set by the US Marshalls' Service. PSA-Dewberry designs are functional and responsive to



*Public waiting area at a Municipal Court.* ▲



*Modernized Historic Courtroom.* ▲

the needs of the courts in addition to being creative, contextual, cost-effective, and aesthetically pleasing.

- **Universal Accessibility**

A major current design trend affecting all court projects is universal accessibility. More than any other civic function in our society, it is imperative that everyone have equal access to the judicial process. PSA-Dewberry has led the charge to eliminate impediments to full and complete accessibility within courthouses. As individuals, we have served on the ACCESS Board's Courthouse Access Advisory Committee which recently released recommendations for providing increased accessibility throughout court facilities. As a firm, we have designed prototype courtrooms for the Administrative Office of the US Courts that are fully ADA compliant and are approved by members of the federal judiciary.

- **Sustainable Design**

Stewardship of our shared environment is a responsibility that transcends any one building type. Every PSA-Dewberry project is designed with sustainable goals in mind that are reflective of quality design practices. We also have a growing portfolio of LEED projects including the Rockford Federal Courthouse which is designed to obtain LEED Silver certification. One of the main design elements that will contribute to the building's overall sustainability is extensive natural daylighting throughout the facility. Natural light enters the building through the five-story-tall entrance atrium, public corridors along the eastern face, and even skylights. Even the courtrooms, without exterior windows of their own, will receive natural light that is allowed to spill in from the corridors through clerestory windows on their western walls.

- **Technology Design**

PSA-Dewberry understands the importance of technology in any type of facility and has established a group of highly specialized designers to meet this need. This understanding led to fully integrating technology with the Architectural design process. From planning to implementation, the PSA-Dewberry Technology Group is a catalyst for this integrated approach.

## TIMOTHY W. SMITH, RCDD/WD®

Security and Communications Specialist

Mr. Smith has more than 26 years of professional experience and is PSA-Dewberry's Senior Technology Designer. With vast experience with new construction and renovation projects, his expertise can be utilized in many project applications. His security expertise includes but is not limited to: Closed Circuit Television, Digital Video Recording, Intercom Systems, Perimeter Fence Electronics, Access Control, Staff Duress, Programmable Logic Controls and Graphical User Interface (GUI) Based Security Control Systems.

His experience as a Registered Communications Distribution Designer (RCDD®) and a Wireless Designer (WD) are illustrated in telecommunications designs varying from facility wide applications to campus wide applications. Designs applications including: outside plant, ductbank, equipment/telecommunications room layouts, IEEE 1100 based grounding systems, standards compliant raceway systems, wireless systems, riser backbone and horizontal communication cabling systems.

### SELECTED EXPERIENCE

#### METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY - NASHVILLE, TENNESSEE

Courthouse Renovation and Additions: The PSA-Dewberry Technology Group provided security design services on the renovations and additions to a fully-occupied, 65-year old historic courthouse. The security design included an access control system, a closed circuit television system with digital video recording and an intercommunication system. 270,387 SF, \$28.7 million, 2007

#### GENERAL SERVICES ADMINISTRATION, JEFFERSON COURT BUILDING PLANNING STUDY - GREEN BAY, WISCONSIN

The focus of this study was to determine whether it would be advantageous for the GSA to acquire the building to serve current and future (30 year) court needs. PSA-Dewberry provided an assessment of the conditions of the existing building including issues involving . . . life safety, accessibility, historic preservation, hazardous materials, civil/site, structural, mechanical, electrical and security systems. A projected space needs assessment was developed and various housing scenarios and cost estimates were determined. 2010

#### GENERAL SERVICES ADMINISTRATION, POFF FEDERAL BUILDING - ROANOKE, VIRGINIA

Addition of perimeter security to Judge's Parking area, \$200,000 (est.), 2007

#### STATE OF TENNESSEE - KNOXVILLE, NASHVILLE, AND JACKSON, TENNESSEE

Supreme Court Facilities: Comprehensive security audit and review of three existing Tennessee Supreme Court facilities. \$230,000, 2004

#### U.S. COURTHOUSE - ROCKFORD, ILLINOIS

The PSA-Dewberry Technology Group is responsible for the security design and structured cabling infrastructure design of a new federal courthouse to be built in the central business district in compliance with the GSA's Design Excellence Criteria and the U.S. Marshals new guidelines for secure courthouses. The project includes 33 interior parking spaces, 140,000 SF, \$80 million (est.), 2011

### TITLE

Associate

### EDUCATION

DeVry Institute, Kansas City Missouri /  
Technicians Diploma / 1984

### EXPERIENCE

PSA-Dewberry: Since 1998  
Prior: 14 years

### REGISTRATIONS

- Registered Communications Distribution Designer (RCDD®), 2004
- Systimax ACE Program, 2005
- Certification for Wireless Design from BICSI, 2005

### PROFESSIONAL AFFILIATIONS

- Building Industry Consulting Services International (BICSI)

## JAMES M. MATARELLI, AIA

Senior Planner / Designer

Mr. Matarelli has 38 years of experience, serves as Director of Corrections Architecture, and is a Lead Designer and Project Manager for the firm. He has broad experience in justice design for state, federal and local clients and his projects have received numerous design awards.

### SELECTED EXPERIENCE

#### LIVINGSTON COUNTY LAW AND JUSTICE CENTER, PONTIAC, ILLINOIS

Correctional Planner/Designer - The new 62,873 SF law and justice center includes the circuit court, states attorney, public defender, courts and court services, jury assembly, sallyport, maintenance and storage. \$16 million (est.), 2011

#### DEKALB COUNTY COURTHOUSE EXPANSION, SYCAMORE, ILLINOIS

Correctional Planner/Designer - Study and design of a 37,460 SF expansion project for the County Courthouse. \$14.5 million (est.), 2012

#### BOONE COUNTY COURTS EXPANSION STUDY, BELVEDERE, ILLINOIS

Planner/Designer - Analyzed the immediate and long term space needs and expansion options for the Boone County Courthouse judicial and administrative functions. The 2010 need is for 16,000 additional gross square feet for an additional court and expansion of the States Attorney, Probation and Circuit Clerk. The 2025 need includes five additional courts and corresponding support space, 2006

#### JEFFERSON COUNTY COURTS, LOUISVILLE, KENTUCKY

Feasibility study and design for 24 new courtrooms and support facilities for circuit and family courts and remodeling for 16 district courts, 340,000 SF, \$40 million, 1999

#### DENTON COUNTY COURTHOUSE, DENTON, TEXAS

Programming and design of a new four-story courthouse built adjacent to the Denton County Law Enforcement Center, with a secure link to the jail. The facility contains ten courtrooms and six shelled courtrooms. These courts are assigned to district, county and probate courts and contain the county clerk, district clerk, criminal district attorney and the law library, 181,000 SF, \$17.1 million, 1998

#### CASS COUNTY JUSTICE CENTER, HARRISONVILLE, MISSOURI

Design of a new County Justice Center facility including a courts building with prosecuting attorneys' offices, circuit clerk's offices and judge's chamber, room for four full-service courtrooms with expansion for four future courts. Also included are a sheriff's law enforcement office and 150-bed adult jail, juvenile office and 16-bed juvenile detention facility, 95,759 (courts), 32,684 SF (law enforcement), 19,670 SF (juvenile office), 48,580 SF (jail), \$33.3 million, 2003

#### HENRY COUNTY JAIL AND COURTS EXPANSION, CAMBRIDGE, ILLINOIS

Principal / Lead Designer. Site design expansion that provides 72 new cells, increasing the jail's capacity to 116 cells and new facilities for two courtrooms; two judges; circuit clerk; state's attorney; sheriff; court services and county boardroom; and a three-position 911 center, 61,000 SF (new), 20,500 (jail), 40,500 (courts), \$8 million, 1999

### TITLE

Principal / Director of Corrections  
Architecture

### EDUCATION

Bachelor of Architecture / 1969 / University  
of Illinois

### YEARS EXPERIENCE

PSA-Dewberry: Since 1969  
Other: None

### REGISTRATION

Registered Architect in Illinois / 1972

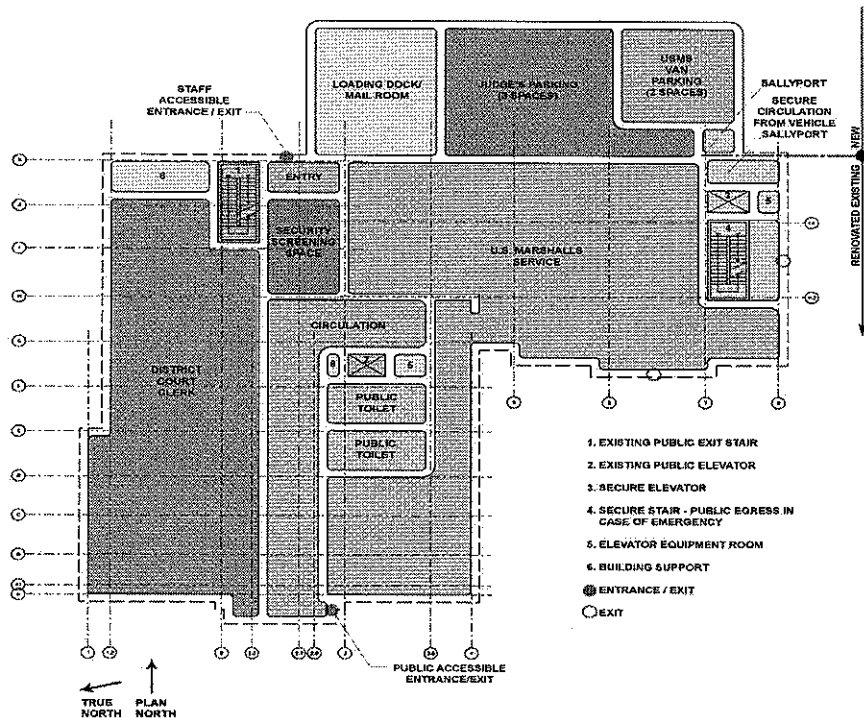
### PROFESSIONAL AFFILIATIONS

- American Institute of Architects
  - Past President, Central IL Chapter
  - Past Chairman of Design Committee
  - Committee on Justice Awards Jury
- American Jail Association
- American Correctional Association
  - Facility Design Committee
- Peoria County PASS Forward
  - Community Development Sub-committee
- Children's Center Nursery/Elementary School Trustee
- Peoria City Beautiful Trustee
- Peoria Art Commission Board
- Peoria Housing Commission Trustee
- St. Mary's Navoo High School Trustee
- PARC Housing Board Chairman
- Peoria Diocesan National Marriage Encounter Board
- Peoria Diocesan Cursillo Steering Committee
- Peoria FHL Halfway House, former Board Member



# JEFFERSON COURT BUILDING – PLANNING STUDY

Green Bay, Wisconsin



Initially built as a public library, the Jefferson Court Building was constructed in 1903, with additions in 1913 and 1926. The building was placed on the National Register of Historic Places in 1981 and in subsequent years was renovated to provide space for the District Court, law offices and other tenants.

PSA-Dewberry was retained by GSA to investigate and determine the issues and probable costs associated with purchasing, renovating, and possibly expanding the Jefferson Court Building to accommodate the 30-year projected space needs for a selected list of tenants.

The building is a leased, three-story building containing one District Judge courtroom and judge's chambers for one District Court judge. The courtroom is also used by a part-time magistrate judge, primarily for initial arraignments and detention and mediation hearings. Although the facilities are well maintained, some operational and security issues include an undersized courtroom and support areas, as well as unsecure circulation to the courtroom for prisoner transportation.

The focus of this study was to determine whether it would be advantageous for the GSA to acquire the building to serve current and future (30 year) court needs. PSA-Dewberry provided an assessment of the conditions of the existing building including issues involving . . . life safety, accessibility, historic preservation, hazardous materials, civil/site, structural, mechanical, electrical and security systems. A projected space needs assessment was developed and various housing scenarios and cost estimates were determined.

**CLIENT**  
General Services Administration – Region 5

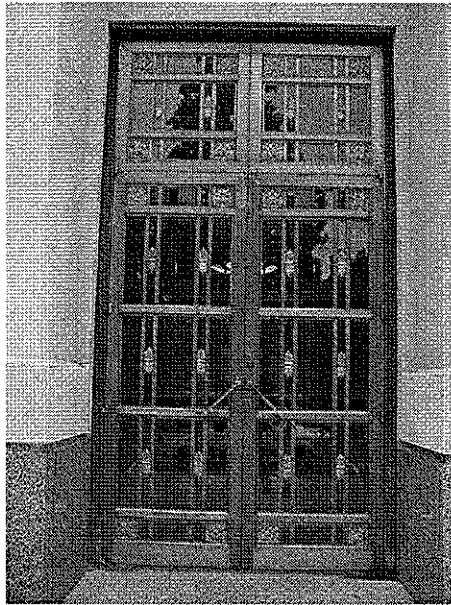
**SERVICES**  
Space planning, architectural design, MEP engineering, and security/technology services.

**COMPLETION DATE**  
2010



# STATE OF TENNESSEE SUPREME COURT FACILITIES SECURITY AUDIT AND IMPLEMENTATION

Knoxville, Nashville, Jackson, Tennessee



Supreme Court Facilities: Comprehensive security audit and review of three existing Tennessee Supreme Court facilities. Based on the results, a facility security Master Plan was developed to address security issues, 2002 (study complete). The study was then implemented including renovations to duress alarm system, access control system, CCTV system and new screening stations, \$230,000, 2004

## OWNER

State of Tennessee

## SERVICES

Security

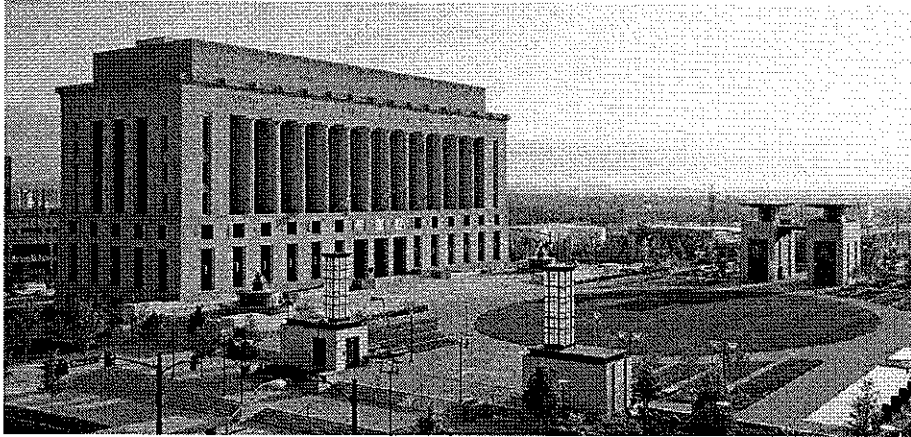
## COMPLETION DATE

Study – 2002

Implementation - 2004

# METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY COURTHOUSE RENOVATIONS AND ADDITIONS

Nashville, Tennessee



PSA-Dewberry, as Associate Justice Architect to Barge, Waggoner, Sumner, Cannon, Inc., was instrumental in designing the renovations and additions to the Davidson County Courthouse. Specifically, the firm served as the lead courts designer and provided space planning, architectural design, interior design, and security system design services to the project team.

The Metropolitan Government of Nashville and Davidson County Courthouse (also known as the County Courthouse) is a majestic, eleven-story, historic structure built in 1936 with classical design features throughout the interior and exterior of the building, including the two-story exterior bronze doors, ornate exterior bas-relief glass panels, bronze exterior fenestration on limestone veneers with granite accents which adorn the exterior elevations. The interior historic fabric includes large murals in the entrance lobby, inlaid marble and terrazzo floors, marble wainscot throughout; and a brass zodiac chandelier which graces the foyer. The project team is designed a complete renovation of the 270,400 SF courthouse. The primary challenge which faced the design team was creating a design response to meet programmatic needs and modern life-safety code requirements while maintaining the historic fabric.

The courthouse serves a variety of court and civic functions. It housed courts, city offices, and various other municipal functions. Completion of renovations to the facility provided thirteen (13) courtrooms incorporated on three floors, space for two additional courts in the future along with associated support space dictated by modern courthouse design guidelines

Phasing of construction activities was integral part of the design solution. The construction documents were organized and packaged to minimize disruption to functions housed within during this process.

The existing security electronics equipment was removed. The following new security systems were designed and implemented: the access control system, the closed circuit television system with digital video recording and an intercommunication system.

## CLIENT

Metropolitan Government of Nashville and Davidson County, Tennessee

## SERVICES

Served as Lead Courts Designer providing space planning, architectural design, interior design, and security system design services.

## SIZE

270,400 SF

## CONSTRUCTION COST

\$28.7 million

## COMPLETION DATE

2006

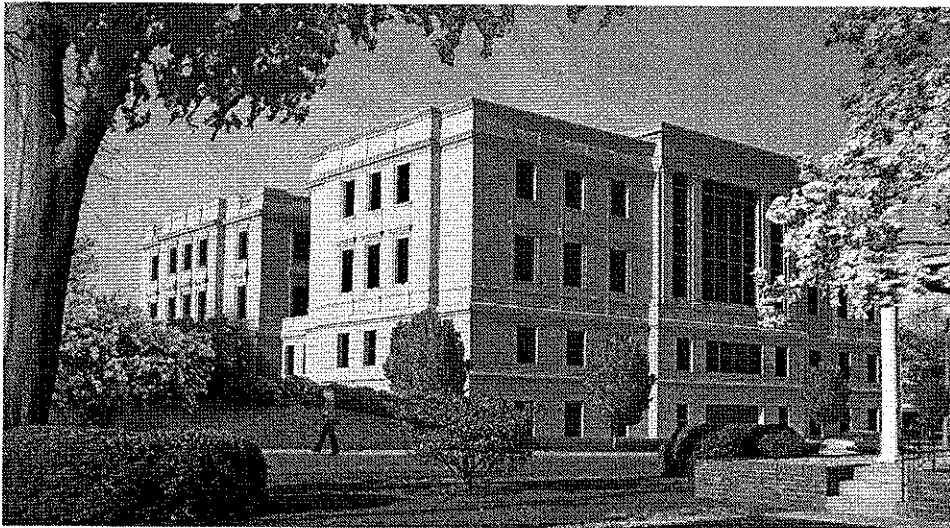
## ARCHITECT-OF-RECORD

Barge, Waggoner, Sumner, Cannon, Inc.



# DEKALB COUNTY COURTHOUSE EXPANSION

Sycamore, Illinois



Located on a town square within the Sycamore Historic District, the DeKalb County Courthouse is an existing 41,000 square foot building constructed in 1905. The Classic Revival structure has 3 stories over a full basement which currently houses four courtrooms, the circuit clerk and the public defender's office. The \$14.5 million dollar expansion to the existing courthouse will include the design and layout of a 4 story, over 36,000 square foot addition to the back of the courthouse on the north side of the site. A primary design element of the expansion will be the creation of a new atrium which will preserve and incorporate part of the existing façade. Additional space will be provide for five new courtrooms, judge's chambers, jury rooms, state's attorney office suite, holding cells, sally port and a relocated public defender's office suite. The existing facility will be renovated to connect the new expansion into a continuous and flowing floor plan as well as provide a new secured entry, and a grand jury / jury assembly space. The exterior of the new building will utilize a stone veneer to match the historical character of the existing structure. Construction to be completed in 2012.

The Technology System included design and specification for the following:

- Security: Expansion of existing access control system allowing keyless entry throughout facility. Graphical user interface for remote lock/unlock and opening of controlled entrances. Integration with overhead door for sally port. Upgrade of existing analog CCTV system to IP based CCTV system. Monitoring with camera call up on alarm/intercom call in. Digital recording. Monitoring capabilities are remote site. Two way intercom allowing communication between designated remote intercom stations and master stations. Integrated with CCTV system for remote camera call up.
- Structured cabling system: Category 5e horizontal cabling system designed to match existing system. Intra building Backbone cabling system comprised of fiber optic and copper cabling between building entrance, MDF, and all IDF facilities. Telecommunications grounding system. Infrastructure for support of Audio/visual presentation systems for Courtrooms
- Audio/visual presentation systems for jury assembly and flexible meeting space: Sound reinforcement assisted listening systems, video presentation systems and integrated control systems

## CLIENT

DeKalb County  
DeKalb, Illinois

## SERVICES PROVIDED

Prime firm providing architecture, M/E/P and structural engineering, interiors, security/technology, landscape design, cost estimating

## SIZE

37,460 SF

## COST

\$14.5 million

## COMPLETION DATE

2012



9451 Bagley Park Road  
West Jordan, UT 84081  
Ph: 801-280-9997 Fax: 801-280-9998

## Protective Technologies International

# Proposal

DATE	PROPOSAL #
10/20/2011	20111020-3

Brown County Finance  
PO Box 23600  
Green Bay WI 54305-3600

		TERMS		REP
		50% Due upon Receipt		
ITEM	DESCRIPTION	QTY	COST	TOTAL
View Scan Install	View Scan - Precision Metal Detection System - Includes the following:	2	14,995.00	29,990.00
	On site installation and training	1	5,900.00	5,900.00
Terms and Conditions:				
- Prices Quoted in US Dollars				
- 50% due upon receipt of order, remaining 50% due net 30 from date of shipment				
- On site installation and training to be scheduled				

Signature / Date \_\_\_\_\_

Purchase Order Number



# **Guidelines for Implementing Best Practices in Court Building Security**

**Costs, Priorities,  
Funding Strategies, and Accountability**

**A Paper by the National Center for State Courts  
Funded by the State Justice Institute  
Grant Number SJI-09-P-125**



Accordingly, some larger jurisdictions, for example, may face staffing costs that exceed the higher end of the range indicated.

**Table A**

Item	Estimated Cost
<b>Topic A-1: Court Security Officers (CSOs)</b>	
County Sheriff Deputies	\$30,100 - \$79,700
Annual salary based on 2008 data from the Bureau of Labor Statistics. This represents a range around the national median (\$54,100) from 10% at the low end to 90% at the high end.	
State Court Security Officers	\$18,700 - \$61,500
Annual salary based on 2008 data from the Bureau of Labor Statistics. This represents a range around the national median (\$37,800) from 10% at the low end to 90% at the high end.	
<b>Topic A-2: CCTV Camera Systems</b>	
These systems include color, digital, and recording capacity.	
Tilt/Pan/Zoom – exterior camera, including housing and mounting units	\$1,500 - \$1,800
Tilt/Pan/Zoom – interior camera, including housing units	\$1,200 - \$1,500
Fixed – exterior camera, including housing and mounting units	\$400 - \$600
Fixed – interior camera, including housing units	\$250 - \$400
Digital video recorder (DVR) – 16 channel input	\$3,000 - \$5,000
Digital video recorder (DVR) – 32 channel input	\$5,000 - \$8,000
Flat-screen monitor 17-inch	\$500 - \$800
Flat-screen monitor 40-inch	\$2,500 - \$3,000
<b>Topic A-3: Duress Alarm Systems</b>	
These systems can be either hard-wired or wireless.	
Alarm control panel (hard-wired)	\$250 - \$300
Alarm control panel (wireless)	\$250 - \$300
Panic button (hard-wired)	\$50 - \$75
Panic button (wireless)	\$75 - \$125
Remote receiver (wireless)	\$550 - \$650
Alarm sirens (for either hard-wired or wireless system)	\$50 - \$75
Alarm strobe lights (for either hard-wired or wireless system)	\$25 - \$35
<b>Topic A-4: Access Card Systems</b>	
Control panel	\$900 - \$1,200
Card reader, per door	\$500 - \$600
Software to operate system	\$1,200 - \$1,500
Magnetic lock, per door	\$250 - \$350
Emergency exit button, per door	\$40 - \$60
Computer and printer (if no other such equipment is available in the court building for this system)	\$600 - \$800

**Table B**

Item	Estimated Cost
<b>Topic B-1: Access of People into Court Building</b>	
Magnetometer: single-zone units will be on the lower end of the range; multi-zone units will be at the higher end.	\$2,200 - \$8,600
X-ray machine	\$15,000 - \$35,000
Hand-wands	\$200 - \$300
Court security officers (CSOs)	See Table A
Electronic access card system	See Table A
CCTV cameras	See Table A
Lock box for weapons (four compartments)	\$350 - \$400
<b>Topic B-2: After-hours Access</b>	
Electronic access card system	See Table A
Background checks: national check of criminal history and motor vehicle history. There is no charge for in-house certified user of National Crime Information Center (NCIC) or Criminal Offender Record Information (CORI).	
<b>Topic B-3: Chambers</b>	
Duress alarms	See Table A
Window coverings: cellular shades (24" x 36")	\$55 - \$65
Window coverings: vertical blinds (24" x 36")	\$110 - \$130
CSOs	See Table A
CCTV	See Table A
Ballistic-resistant material for windows	May require bids
<b>Topic B-4: Courtrooms</b>	
CSOs	See Table A
Duress alarms	See Table A
CCTV	See Table A
Ballistic-resistant material	May require bids
Video arraignment	May require bids
<b>Topic B-5: CSO Staffing Level</b>	
CSOs	See Table A
<b>Topic B-6: Duress Alarms</b>	
Duress alarms	See Table A



<b>Topic B-8: In-custody Defendants</b>	
CSOs	See Table A
CCTV	See Table A
Sally port	Will require bids
Secure pathway	Will require bids
<b>Topic C-1: Closed Circuit Television (CCTV)</b>	
CCTV	See Table A
<b>Topic C-2: Emergency Equipment and Procedures</b>	
Emergency generators, battery-operated, for backup lighting in courtrooms and other specific areas	\$325 - \$375
Fire alarm – horn and strobe light	\$45 - \$55
Fire extinguisher (ten pound commercial brand)	\$65 - \$75
Elevators to code	Will require bids
Emergency generator for court building	Will require bids
Voice-activated fire notification system – wireless, per unit	\$325 - \$375
CCTV	See Table A
AED	\$1,700 - \$1,800
<b>Topic C-3: Interior Access</b>	
Electronic access card system	See Table A
Viewing ports	\$150 - \$300
CCTV	See Table A
Videophone	\$350 - \$700
<b>Topic C-4: Intrusion Alarms</b>	
Door contacts	\$70 - \$80
Passive infrared motion detector strip	\$90 - \$110
Glass-break sensors	\$70 - \$80
Control panel	\$225 - \$275
CCTV	See Table A
<b>Topic C-5: Jurors</b>	
CSOs	See Table A
<b>Topic C-6: Parking</b>	
CSOs	See Table A
Electronic access card system	See Table A
CCTV	See Table A
Security fencing (chain link with security slats, priced per 8' x 8' section)	\$1,200 - \$1,300

Topic C-7	
Duress alarms	See Table A
CCTV	See Table A
CSOs	See Table A
Plexiglas-type enclosures, priced per square foot for 1¼-inch thick material	\$60 - \$65
Alarm for safe	\$75 - \$85
Topic D-1: Cash Handling	
Duress alarms	See Table A
CCTV	See Table A
CSOs	See Table A
Armored courier service	May require bids
Topic D-2: Exterior/Interior Patrols	
CSOs	See Table A
Topic D-3: Perimeter Issues	
<b>Lighting</b>	
Wall pack mount (9" x 18")	\$200 - \$220
Pole unit (16-inch)	\$275 - \$325
High-pressure sodium bulbs	\$60 - \$70
<b>Intrusion alarm</b>	
Door contacts	\$70 - \$80
Passive infrared motion detector strip	\$90 - \$110
Glass-break sensors	\$70 - \$80
Control panel	\$225 - \$275
<b>Bollards</b>	
Round carbon steel – 48-inch	\$1,200 - \$1,300
Concrete with welded rebar – 48-inch	\$375 - \$425
Security fencing (chain link with security slats, priced per 8' X 8' section)	\$1,200 - \$1,300
CCTV	See Table A
CSOs	See Table A
Electronic access card system	See Table A
Topic D-4: Lobbies, Hallways, Stairwells, and Elevators	
CCTV	See Table A
CSOs	See Table A
Emergency lighting, per unit	\$325 - \$375
Public address system – emergency alert intercom system	\$10,000 - \$15,000

<b>Topic D-5: Screening Mail and Packages</b>	
Magnetometer: single-zone units will be on the lower end of the range; multi-zone units will be at the higher end.	\$2,200 - \$8,600
X-ray machine	\$15,000 - \$35,000
Off-site screening station	Will require bids

that information into a meaningful spending plan for court building security. This conceptual framework revolves around the following four goals:

- **Goal #1 – Prepare a proper foundation for court building security.**
- **Goal #2 – Prevent dangerous items and/or dangerous people from entering the court building.**
- **Goal #3 – Have the capacity to react quickly and effectively to any security incident that occurs within or around the court building.**
- **Goal #4 – Have the capacity to prevent or minimize the risk of a security incident occurring within or on the outside of the court building.**

Goal #1 – Prepare a Proper Foundation

A spending plan for court building security can be meaningful only if it is based on a solid foundation that includes a robust needs analysis. In terms of security, court leadership must have a fundamental understanding of the following: What are the risks? What are the security measures already in place? What are the significant gaps in security protection that must be put into place?

Answers to these fundamental questions can be garnered by putting into place the recommendations described by the topics under “Category A: Fundamental” in *Steps to Best Practices*. These topics are a security committee, policies and procedures, and a command and control center.

The establishment of a security committee will provide the court the wherewithal to carefully assess its security needs and determine next steps, including the development of a spending plan. Creating policies and procedures will further refine the court’s direction for security protocols and enforcement and subsequent spending needs. Once these fundamentals are in place, Goal #1 is achieved. The court is ready to move forward on spending priorities relating to the remaining goals, relying on its own needs analysis along with the guidance contained in *Steps to Best Practices*.

Goals # 2 through #4 – Addressing Security Needs

Guidance from *Steps to Best Practices* in addressing Goals #2 through #4 can take different forms. All efforts will, in reality, need to be incremental. No goal will be fully satisfied initially, nor will best practices likely be achieved at once for any of the topics in

*Steps to Best Practices.* The incremental approach recommended here relies on the following three guidelines:

- Address the priority sequence of the goals. Do some work on Goal #2 first, then Goal #3, then Goal #4.
- Address the priorities reflected in the *Steps to Best Practices* categories. Look to the relevant topics first in category B (extremely important), then C (very important), and then D (important).
- Follow the priority sequence of the steps within each topic. Try to achieve one or more of the phases along the way to best practices within each topic.

Following this approach, court leadership will determine, based on its needs assessment, a reasonable level of additional effort it is able to make toward achieving Goal #2. It will do the same for Goals #3 and #4 consecutively. This reasonable level of effort will consist initially of taking a certain number of steps in all of the “extremely important” *Steps to Best Practices* topics relating to each goal. Court leadership will then take steps in the “very important” topics relating to each goal, then in the “important” topics relating to each goal. Once court leadership has accomplished this, it will have achieved a certain level of court building security, even though it may not have achieved the “best practices” level in any topic.

**Sequence for Addressing Goals #2 - #4**

	<u>Goal #2</u> Access Control	<u>Goal #3</u> Capacity to React	<u>Goal #4</u> Capacity to Prevent
<u>Category B</u> Extremely Important Topics	First Spending Priority	Second Spending Priority	Third Spending Priority
<u>Category C</u> Very Important Topics	Fourth Spending Priority	Fifth Spending Priority	Sixth Spending Priority
<u>Category D</u> Important Topics	Seventh Spending Priority	Eighth Spending Priority	Ninth Spending Priority

Over time, and as additional funds become available, a court can repeat the effort. Starting again with Goal #1, it can reassess its current situation. Then it can go further

November 7, 2011

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING 2012 COUNTY-TRIBAL  
LAW ENFORCEMENT GRANT**

WHEREAS, the Wisconsin Department of Justice will make available up to \$36,781 for a joint County-Tribal Law Enforcement grant to be shared between Brown County and the Oneida Nation; and

WHEREAS, the grant would allow both agencies to work together in a spirit of cooperation and sharing of resources which allow the agencies to address issues in law enforcement and public safety that affect Brown County as a whole and the Native American population and other minority populations; and

WHEREAS, approximately half of the grant funds would be used to purchase law enforcement equipment for the Sheriff's Department, as designated in the 2012 budget; and

WHEREAS, remaining funds would be used for items deemed reasonable and necessary by the Oneida Nation for public safety purposes.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that Brown County will continue working cooperatively with the Oneida Nation in the area of public safety and law enforcement and will participate in the 2012 County-Tribal Law Enforcement Grant.

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

Approved By:

\_\_\_\_\_  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Authored by: Sheriff's Dept.

Fiscal Note: The joint County-Tribal Law Enforcement grant is included in the 2012 budget, so an appropriation from the General Fund is not required.

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
MILLER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion:        Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

November 7, 2011

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

**RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION**  
**SHERIFF'S DEPARTMENT**  
**RECORDS SPECIALIST (ELECTRONIC MONITORING)**

WHEREAS, Brown County continues to explore opportunities to reduce the number of inmates housed at the Brown County Jail and Work Release Center. The costs associated with inmate housing as well as a potential need for Jail expansion due to limited space have led to an initiative to access cost effective alternatives; and

WHEREAS, as part of this initiative, the Sheriff's Department has reviewed and investigated the option of having more inmates monitored at external locations via electronic monitoring devices; and

WHEREAS, the EMP Inmate Daily Fee is \$3.00 more per day than the Jail Lock-up Inmate Daily Fee. Currently, there are 40-50 inmates monitored electronically; and

WHEREAS, all administrative functions for the electronic monitor program are currently completed by three assigned deputies; and

WHEREAS, with the addition of 1.00 FTE Records Specialist (Electronic Monitoring) the number of inmates that could be monitored electronically could increase to 90 and the administrative duties would transfer from the deputies to the Records Specialist (Electronic Monitoring) resulting in more effective utilization of these officers; and

WHEREAS, the cost of this position would be offset by the deletion of (1.00) FTE Co-op Student/Student Intern plus the additional revenue generated from the EMP Inmate Daily Fees; and



WHEREAS, the Human Resources Department in conjunction with the Sheriff's Department are recommending the addition of 1.00 FTE Records Specialist (Electronic Monitoring) and the deletion of (1.00) FTE Co-op Student/Student Intern to the Sheriff's Department Table of Organization effective January 1, 2012.

WHEREAS, it is further recommended that the position be maintained in Classification F of the Courthouse bargaining unit.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the addition of 1.00 FTE Records Specialist (Electronic Monitoring) and the deletion of (1.00) FTE Co-op Student/Student Intern to the Sheriff's Department Table of Organization effective January 1, 2012.

BE IT FURTHER RESOLVED, that the position be maintained in Classification F of the Courthouse bargaining unit.

**2012 Budget Impact**

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Records Specialist (Electronic Monitoring)	1.00	Addition	\$ 31,902	\$ 16,659	\$ 48,561
Co-op Student/Student Intern	(1.00)	Deletion	<u>\$(17,160)</u>	<u>\$( 1,323)</u>	<u>\$(18,483)</u>
<b>Total 2012 Budget Impact</b>			<u>\$ 14,742</u>	<u>\$ 15,336</u>	<u>\$ 30,078</u>

Respectfully submitted,

PUBLIC SAFETY COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Final Draft by Human Resources and Approved by Corporation Counsel.

Fiscal Note: This resolution does not require an appropriation from the General Fund because it will be reflected in the 2012 budgeted expenditures and will be funded by a \$30,078 increase in the 2012 budgeted revenue for the Electronic Monitoring Program.

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_  
\_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
MILLER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEESE	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast \_\_\_\_\_

Motion:      Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

HUMAN RESOURCES DEPARTMENT

*Brown County*

305 E. WALNUT STREET  
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GREEN BAY, WI 54305-3600

DEBBIE KLARKOWSKI, PHR

PHONE (920) 448-4065 FAX (920) 448-6277 WEB: [www.co.brown.wi.us](http://www.co.brown.wi.us)

HUMAN RESOURCES MANAGER

DATE: October 13, 2011  
TO: Brown County Public Safety Committee  
FROM: Debbie Klarkowski  
Human Resources Manager  
SUBJECT: Sheriff's Department – Records Specialist (Electronic Monitoring)

Brown County continues to explore opportunities to reduce the number of inmates housed at the Brown County Jail and Work Release Center. The subsequent costs associated with inmate housing as well as a potential need for Jail expansion due to limited space have led to an initiative to assess cost effective alternatives. As part of this initiative, the Sheriff's Department has reviewed and investigated the option of having more inmates monitored at external locations via electronic monitoring devices.

EMP facts

There are currently 40-50 inmates monitored electronically daily whose program eligibility, placement, residence checks and employment checks, and all administrative functions for the program maintenance is completed by three assigned deputies.

Applicable proposed 2012 inmate fees:

Jail Lock-up Inmate Daily fee	\$20.00	
Jail Processing fee	<u>\$30.00</u>	
Lock up fees total	\$50.00	
EMP Inmate Daily fee	\$23.00	
EMP installation fee	<u>\$50.00</u>	
EMP fees total	\$73.00	Difference + \$23.00

The daily EMP rate alone, which is \$3.00 higher than the daily lock-up fee, shows a positive value of \$150 per day if 50 inmates are utilizing the EMP. With the addition of a Records Specialist (Electronic Monitoring) the number of inmates who could be monitored via EMP at any given time would be increased to 90. The daily EMP rate realized would then also increase to \$270.

The costs for the Records Specialist (Electronic Monitoring) position will be fully offset by revenues generated from fees collected from the increased number of inmates involved in EMP.

### Records Specialist (Electronic Monitoring)

A thorough evaluation of the duties to be performed by the Records Specialist (Electronic Monitoring) was conducted along with discussions with the Chief Deputy.

Following is a summarized list of the essential functions of the proposed position:

- ▶ Data entry of information from EMP applications into TIME and CCAP
- ▶ Schedule inmate daily work and school schedules, appointments, etc.
- ▶ Receive calls and answer questions regarding departmental regulations and policies
- ▶ Compile statistical reports, maintain systems, and provide clerical assistance
- ▶ Maintain participant records and complete legal paperwork
- ▶ Provide systems training for staff assigned to this section

The addition of this position will allow the three assigned deputies to conduct the physical placement of applicants, conduct physical checks of the places of residence and employment of EMP participants, and to conduct other general officer duties.

### Recommendation

The Human Resources Department is recommending that the Records Specialist (Electronic Monitoring) position be added to the Sheriff Department Table of Organization. The addition of this position will aid the department in administration of many of the duties currently completed by the Co-op/Student Intern. The duties performed by the Records Specialist (Electronic Monitoring) are necessary and transferring responsibility of the administrative duties from the deputies and student to a single regular administrative employee will result in a more efficient and effective utilization of the officers assigned to this section.

The cost of this position will be offset by the deletion of the Co-op/Student Intern position and revenues generated by fees collected from the additional participants managed in the program, resulting in a net positive budgetary impact.

Therefore, Human Resources recommends the addition of 1.00 FTE Records Specialist (Electronic Monitoring) and the deletion of (1.00) FTE Co-op/Student Intern position in the Sheriff's Department Table of Organization.

Attached, please find the budgetary impact associated with the above recommendation.

2012 Cost of Position  
Records Specialist (Electronic Monitoring)  
Sheriff's Dept.  
For the period 1/1/2012-12/31/2012

**2012 Annualized Budget Impact:**

Records Specialist  
(Electronic Monitoring)

2012 Salary *	\$ 31,902.00
2012 Fringe Benefits*	<u>\$ 16,659.22</u>
	<u>\$ 48,561.22</u>

**Offset for wage above:**

Delete (1.00) FTE Co-op/Student Intern

2012 Salary*	\$ (17,160.00)
2012 Fringe Benefits*	<u>\$ (1,323.00)</u>
	<u>\$ (18,483.00)</u>

<b>Total Impact 2012 Salary &amp; Fringe:</b>	<u><u>\$ 30,078.22</u></u>
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\*Based on 2011 wage and fringe rates